



KHWAJA FAREED
UEIT
RAHIM YAR KHAN

MEMORANDUM OF UNDERSTANDING

BETWEEN

DIYA PAKISTAN

AND

KHWAJA FAREED UNIVERSITY OF ENGINEERING AND INFORMATION TECHNOLOGY

(KFUEIT)

RAHIM YAR KHAN

This MOU is made between the **DIYA PAKISTAN**, (hereinafter referred to as "DIYA") a not-for-profit organization registered under Voluntary Social Welfare Agencies Ordinance 1961 & Trust Act 1882 with office at Hassan Street, Defence Road, New Lalazar, Rawalpindi and

KHWAJA FAREED UNIVERSITY OF ENGINEERING AND INFORMATION TECHNOLOGY (KFUEIT), RAHIM YAR KHAN (hereinafter referred to as "KFUEIT"), a public sector university established in Rahim Yar Khan.

The purpose of the agreement is to engage both parties for supporting the needy students who have financial constrains, and help them to continue their studies and become the responsible citizen of Pakistan. This MOU shall be governed by policies/procedures of both DIYA and KFUEIT.

A. Objectives of the Agreement

- 1) Providing financial aid in the form of scholarships to needy students of the undergraduate/gratuate programs at KFUEIT.
- 2) Scholarships will be either fully or partially funded dependent upon the funds and donor availability and approval.
- 3) Both Merit and deservingness will be considered for award of scholarships.
- 4) Proper utilization of funds as per donor's requirements.

B. Eligibility Criteria of the Scholarship

Students who are enrolled in four & five years in undergraduate (BS level)/graduate Degree (MS level after BS level Degree) programs and fulfill both KFUEIT and Diya Pakistan's eligibility criteria will be eligible for scholarship. Those availing any other scholarship or grant valuing PKR 25,000 per semester or more will be ineligible for Diya scholarship as per Diya's policy.

C. Process of Shortlisting and Award of Scholarship.

- 1) Interested candidates will apply for the scholarship through online application system of KFUEIT and submit its hard copy attached with complete set of the requisite documentation to the KFUEIT financial aid offices.
- 2) A scrutiny committee will be constituted at the university level with the approval of Head of institution who will look into the applications for initial shortlisting considering KFUEIT internal and Diya's eligibility criteria for scholarship. Scrutiny committee will perform following tasks.
 - a. Suggest and recommend the list of students as per approved criteria after interviews;
 - b. Approve scholars selected as per eligibility criteria of merit and need for scholarship award.
 - c. Conduct physical verification/confirmation of information submitted by the candidate where deemed necessary to verify the information.
- 3) Once the scrutiny is completed, a list will be prepared for the eligible and ineligible students. Reasons for the rejection of an applicant along with comments will be clearly specified and documented.
- 4) The Financial Aid Office of KFUEIT will send the list of the recommended students, alongwith Diya's Scholarship Application Form (for each applicant) to Diya for review and approval.
- 5) Diya Pakistan, on receipt of recommendations will process all applications as per policy and update KFUEIT on approved cases.
- 6) Diya Will request representative of KFUEIT (if required) to join Diya team to discuss cases requiring a review.
- 7) Diya will award scholarships amounting PKR 6,600 to 19,800 per year under regular scholarship program considering student's need and performance.
- 8) The students performing outstandingly well and highly compassionate may be considered for special scholarship (exceeding regular scholarship amount) through donor's specific funds provided availability of said funds and donor's approval.
- 9) Scholarship of approved cases will be transferred to KFUEIT through crossed cheque issued in name of VC KFUEIT.
- 10) Diya will award scholarships to upto 100 students of KFUEIT every fiscal year.

D. Continuation/Renewal of Scholarships :

The continuation of a scholarship in next fiscal years shall be subject to the following conditions

- a. The Scholarship Awardee has remained in good standing, i.e., he/she has been registered/ enrolled/ allowed to advance to the next semester as per the KFUEIT promotion policy.
- b. The awardee also meets Diya Pakistan criteria for scholarship renewal.
- c. Scholarship awardee have to apply again for next fiscal year.

E. Monitoring & Evaluation & Visits

- 1) The Diya Pakistan Management Team may conduct year-round monitoring and evaluation visit.
- 2) KFUEIT will provide necessary facilitation to Diya Team.
- 3) KFUEIT Financail Aid Office will arrange meeting of scholarship awardees with The Diya Team as per their requests.

F. Financial Management

- 1) Funds obligated by Diya Pakistan shall only be used in activities conforming to this agreement and the Institute will not divert these funds to other purposes;
- 2) Funds will be transferred via cheque/online transfer to the dedicated account only.
- 3) KFUEIT will ensure that funds are released to the students within 30 working days from the date of receipt of funds
- 4) Stipend of the scholarship awardee will be directly transferred to the scholarship awardee via bank account.
- 5) Following types of funds will immediately revert to Diya Foundation:
 - I) Funds that are not disbursed to the Recipient;
 - II) If student scholarship is cancelled due to any reason.

G. Termination of MOU

- 1) Both parties can terminate the MOU by giving three months prior notice.
- 2) DIYA may also terminate this MOU in case of following.
 - a) Non-compliance of any clause of this MOU, i.e not providing required student details.
 - b) Non availability or shortage of funds.


H. Entry into Force and Duration of MOU

This MOU shall enter into force on the date of signatures and shall remain valid till 30 June 2025 unless mutually agreed or termination by either party.

In witness whereof, the undersigned representatives, duly authorized by DIYA and KFUEIT have signed this Memorandum of Understanding.

Done at Diya Office Rawalpindi on this 18th day of June 2021, in English language in two originals, the signatories to retain a copy each.

Signed :



For
DIYA PAKISTAN



For
(KFUEIT, RAHIM YAR KHAN)