

**Minutes of the 9th Meeting of the Academic Council of Khwaja Fareed
University of Engineering and Information Technology, Rahim Yar Khan
held on September 28, 2023**

1. 9th meeting of the Academic Council of Khwaja Fareed University of Engineering and Information Technology, Rahim Yar Khan (KFUEIT RYK) was held in the Meeting Hall of the University on September 28, 2023 at 11:00 a.m.
2. The meeting was attended by the following:

Sr. No.	Name	Designation / Organization	Status
1.	Prof. Dr. Muhammad Suleman Tahir	Vice Chancellor, KFUEIT RYK	Chairperson
2.	Prof. Dr. Mahmood Saleem	Vice Chancellor, Mir Chakar Khan Rind University D G Khan	Member
3.	Prof. Dr. Amir Ijaz	Professor, University of Punjab	Member
4.	Prof. Dr. Humaira Afzal	BZU, Multan	Member
5.	Engr. Syed Waqar-ud-Din	Director Curriculum TEVTA on behalf of Chairperson TEVTA	Member
6.	Prof. Dr. Shahzad Murtaza	Pro-Vice Chancellor	Member
7.	Dr. Muhammad Sagir	Associate Professor / Director, Institute of Chemical and Environmental Engineering, KFUEIT RYK	Member
8.	Engr. Dr. Badar ul Islam	COE/ Associate Professor / Chairman, Department of Data Science & Artificial Intelligence	Member
9.	Dr. Muhammad Bilal Tahir,	Assistant Professor / Director QEC/Director Institute of Physics, KFUEIT RYK	Member
10.	Engr. Dr. Umer Farooq	Addl. Director, Department of Mechanical and Manufacturing Engineering, KFUEIT RYK	Member
11.	Engr. Dr. Naveed Anjum	HOD, Department of Civil Engineering, KFUEIT RYK	Member
12.	Engr. Dr. Shahid Atiq	Director Academics / Chairperson, Department of Electrical and Biomedical Engineering, KFUEIT RYK	Member
13.	Engr. Dr. Yasir Niaz	HOD, Department of Agricultural Engineering, KFUEIT RYK	Member
14.	Engr. Dr. Ahmed Sohaib	Assistant Professor / Director, Institute of Computer and Software Engineering, KFUEIT RYK	Member

Sr. No.	Name	Designation / Organization	Status
15.	Dr. Nadeem Salamat	Associate Professor / Director, Institute of Mathematics, KFUEIT RYK	Member
16.	Prof. Dr. Shahzad Murtaza	Director, Institute of Chemistry, KFUEIT RYK	Member
17.	Dr. Aslam Khan	Assistant Professor / Director, KFUEIT RYK	Member
18.	Dr. Umair Azhar	Assistant Professor / Addl. Director, Institute of Chemical and Environmental Engineering, KFUEIT RYK	Member
19.	Dr. Abdul Rashid	Assistant Professor / Addl. Director, Institute of Business Administration, KFUEIT RYK	Member
20.	Dr. Farhan Jahangir Chughtai	Assistant Professor / Addl. Director, Institute of Food Science and Technology, KFUEIT RYK	Member
21.	Dr. Tanveer Ahmed	Assistant Professor / HOD, Department of Life Sciences, KFUEIT RYK	Member
22.	Dr. Jallat Khan	Assistant Professor / Director, Department of Biological Sciences, KFUEIT RYK	Member
23.	Dr. Shabbir Hussain	Assistant Professor / Addl. Director, Institute of Health Sciences, KFUEIT RYK	Member
24.	Dr. Waleed Khalid	Assistant Professor / HOD, Department of Accounting & Finance	Member
25.	Dr. Jam Muhammad Zaffar	Assistant Professor / HOD, Department of Education, KFUEIT, RYK	Member
26.	Dr. Naeem Ullah	Assistant Professor / HOD, Department of Education, KFUEIT, RYK	Member
27.	Dr. Tariq Mehmood	Assistant Professor / HOD, Department of Hotel and Restaurant Management, KFUEIT, RYK	Member
28.	Dr. Shabbir Hussain	Incharge BASR, KFUEIT, RTK	On special invitation
29.	Dr. Majid Rasheed	Chief Librarian, KFUEIT RYK	Member
30.	Dr. Muhammad Sagir	Registrar (Acting)	Member / Secretary

3. The meeting started with the recitation of verses from the Holy Quran. Engr. Ahmad Sohaib, Assistant Professor / Director recited verses from the Holy Quran. Dr. Muhammad Sagir (Registrar (Acting)) offered the role of Secretary with the permission of hon'ble chairperson Prof. Dr. Muhammad Suleman Tahir, Vice Chancellor and welcomed and thanked all the participants for sparing their valuable time to attend the meeting. The Secretary briefed the house that all the agenda

items being presented before the house were initially proposed by the relevant departments concerned in their respective authorities i.e. Board of Studies, Board of Faculties and same were got endorsed. In this regard, agenda-wise proceedings of the meeting and the decisions taken thereon are as follows:

Agenda #	Agenda Item	Discussion / Decision														
1	To confirm the Minutes of 8th Meeting of the Academic Council	<p><u>Discussion</u> The Secretary presented and briefed the house on the working paper of the agenda item. The chair inquired the secretary about any observation received upon previous minutes. The Secretary replied that no comments/observations were received on the minutes of meeting of 8th Academic Council. Then, the chair suggested that if no any observation received on minutes so the minutes of meeting may kindly be confirmed unanimously.</p> <p><u>Decision</u> The house unanimously confirmed the minutes of 8th meeting of Academic Council.</p>														
2	To review and approve the adoption of HEC Undergraduate and Graduate Policy 2023	<p><u>Discussion</u> The Secretary requested Engr. Dr. Shahid Atiq, Director Academics to brief the house on the agenda item. Engr. Dr. Shahid Atiq, Director Academics briefed the House that the University is going to adopt HEC Undergraduate and Graduate Policy 2023. In this regard, Directorate of Academics has called numerous meetings to adhere the actual theme of above said policies and also has attained consensus from all departments upon designing of curriculums in accordance with above said policies. Finally, all the teaching departments designed their BS, MS and PhD curriculums in accordance with HEC, s above mentioned policies in consonance with their respective BOS and BOF.</p> <p>He further briefed that all the departments designed their undergraduate programs curriculums in compliance with following key theme of HEC Undergraduate Policy 2023:</p> <table border="1" data-bbox="646 1608 1449 1966"> <thead> <tr> <th data-bbox="646 1608 1209 1731">Framework of Undergraduate Education as per HEC Undergraduate Policy</th> <th data-bbox="1209 1608 1449 1731">As Per HEC Policy Minimum Credit Hours</th> </tr> </thead> <tbody> <tr> <td data-bbox="646 1731 1209 1765">General Education Credit Hours</td> <td data-bbox="1209 1731 1449 1765">30</td> </tr> <tr> <td data-bbox="646 1765 1209 1798">Disciplinary or Major Credit Hours</td> <td data-bbox="1209 1765 1449 1798">72</td> </tr> <tr> <td data-bbox="646 1798 1209 1832">Interdisciplinary Credit Hours</td> <td data-bbox="1209 1798 1449 1832">12</td> </tr> <tr> <td data-bbox="646 1832 1209 1865">Field Experience</td> <td data-bbox="1209 1832 1449 1865">3</td> </tr> <tr> <td data-bbox="646 1865 1209 1899">Capstone Project</td> <td data-bbox="1209 1865 1449 1899">3</td> </tr> <tr> <td data-bbox="646 1899 1209 1966">Total Credit Hours</td> <td data-bbox="1209 1899 1449 1966">120</td> </tr> </tbody> </table>	Framework of Undergraduate Education as per HEC Undergraduate Policy	As Per HEC Policy Minimum Credit Hours	General Education Credit Hours	30	Disciplinary or Major Credit Hours	72	Interdisciplinary Credit Hours	12	Field Experience	3	Capstone Project	3	Total Credit Hours	120
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		<p>Adding further, he also explained that KFUEIT will offer all of the following combinations to their students to stepping their academic pursuit at par with International Standard:</p> <ol style="list-style-type: none"> i. Single Major ii. Single Major with one minor iii. Single Major with two minors iv. Double Major without any minor <p>Prof. Dr. Amir Ijaz, Former VC (MNS-UET) mentioned that there is no harm to adopt HEC Undergraduate Policy. As the HEC designed this policy to streamline their education of the country at par with International Standard. Prof. Dr. Mahmood Saleem, VC MCUT appreciated the steps taken by the University administration for aligning the University curriculum in accordance with HEC Undergraduate Policy 2023. Engr. Syed Waqar Ud Din, Director TEVTA asked about the concurrence of PEC upon the revision of curriculum. Engr. Dr. Shahid Atiq, Director Academics replied that all the engineering departments have updated their curriculums in accordance with the HEC policy adhering with the existing guidelines of PEC. However, PEC has not communicated its guidelines regarding HEC Undergraduate Policy 2023 yet. All engineering departments will adhere to the guidelines provided by the PEC and update the curriculums of their engineering programs accordingly if PEC provides any updated directions regarding HEC Undergraduate Policy 2023.</p> <p><u>Decision</u></p> <p>The house unanimously approved the adoption of HEC Undergraduate and Graduate Policy 2023 with effect from Fall 2023 with the provision that the engineering programs will follow the PEC guidelines if any regarding HEC Undergraduate policy.</p>
3	To review and approve the minutes of 9th Board of Faculty of Mechanical and Agricultural Engineering	<p><u>Discussion</u></p> <p>Secretary briefed the house that 9th Meeting of Board of Faculty of Mechanical and Agricultural Engineering was held on September 19, 2023. Board of Faculty endorsed the recommendations of Board of Studies of following departments:</p> <ul style="list-style-type: none"> • Department of Agricultural Engineering • Department of Mechanical and Manufacturing Engineering

Secretary requested the Head of Agricultural Engineering to present the summary of their agenda items before the House. Dr. Yasir Niaz, Head of Agricultural Engineering briefed that following agenda items pertaining to Department of Agricultural Engineering were placed and got endorsed by respective Board of Faculty:

- Revision of Curriculum of BS Agricultural Engineering in accordance with HEC Undergraduate Policy 2023
- Revision of CLO / PLO in currently adopted curriculum as per DCQI
- Revision of Curriculum of BS Agricultural (Agronomy) in accordance with HEC Undergraduate Policy 2023
- Revision of Curriculum of BS Agricultural (Entomology) in accordance with HEC Undergraduate Policy 2023
- Revision of Admission criteria for BS Agricultural Sciences Program in accordance with NAEAC guidelines
- Implementation of HEC Graduate Policy 2023 for MS and PhD programs
- Approval of deficiency courses for students of MS / PhD (Agronomy) having different background than agronomy
- Approval of Entomology Courses for other degree program specialization as minor Entomology.

All members were agreed with the agenda item presented by the respective HOD.

Secretary requested the Head / Addl. Director of Mechanical and Manufacturing Engineering to present the summary of their agenda items before the House. Dr. Umer Farooq, Head of concerned institute briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:

- Revision of Curriculum of BS Mechanical Engineering and BS Mechanical Engineering Technology in accordance with HEC Undergraduate Policy 2023
- Implementation of HEC Graduate Policy 2023 for MS and PhD programs

All the members were agreed with the agenda items presented by the concerned Addl. Director

		<p><u>Decision</u></p> <p>The house unanimously approved the recommendations of 9th Board of Faculty of Mechanical and Agricultural Engineering, KFUEIT, RYK.</p>
4	To review and approve the minutes of 9th Board of Faculty of Chemical, Civil & Environmental Engineering	<p><u>Discussion</u></p> <p>Secretary briefed the house that 9th Meeting of Board of Faculty of Chemical, Civil & Environmental Engineering was held on September 20, 2023. Board of Faculty endorsed the recommendations of Board of Studies of following departments:</p> <ol style="list-style-type: none"> a) Institute of Chemical and Environmental Engineering b) Department of Civil Engineering <p>Secretary, Dr. Muhammad Sagir being the Chairman of Chemical and Environmental Engineering briefed that following agenda items pertaining to respective department were placed and got endorsed by respective Board of Faculty:</p> <ul style="list-style-type: none"> • Revision of Curriculum of BS Chemical Engineering Program as per HEC Undergraduate Policy 2023 • Revision of Admission Criteria of BS Chemical Engineering Program as per PEC Regulations • Revision of Curriculum of BS Environmental Science Program as per HEC Undergraduate Policy 2023 • Revision of Admission Criteria of BS Environmental Science Program per NAEAC guidelines. • Implementation of HEC Graduate Policy 2023 for MS and PhD programs <p>All members were agreed with the agenda item presented by the respective HOD.</p> <p>Secretary requested the Head of Civil Engineering to present the summary of their agenda items before the House. Dr. Naveed Anjum, Head of concerned department briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:</p> <ul style="list-style-type: none"> • Revision of Curriculum of BS Civil Engineering and BS Civil Engineering Technology Program as per HEC Undergraduate Policy 2023 in light of guidelines issued by respective accreditation council i.e. Pakistan Engineering Council and National Technology Council.

		<ul style="list-style-type: none"> • Minor courses for BS Civil Engineering and BS Civil Engineering Technology Programs. • Implementation of HEC Graduate Policy 2023 for MS and PhD programs • Approval of curriculum of PhD Civil Engineering Program as per HEC Graduate Policy 2023 • Approval of commencement of PhD Civil Engineering Program w.e.f. Fall 2023 <p>All members were agreed with the agenda item presented by the respective HOD.</p> <p><u>Decision</u></p> <ol style="list-style-type: none"> 1. The house unanimously approved the recommendations of 9th Board of Faculty of Chemical, Civil & Environmental Engineering, KFUEIT RYK. 2. The House also approved the commencement of PhD Civil Engineering program w.e.f. Fall 2023.
5	To review and approve the minutes of 9th Board of Faculty of Electrical and Computer Engineering	<p><u>Discussion</u></p> <p>Secretary briefed the house that 9th Meeting of Board of Faculty of Electrical and Computer Engineering was held on September 20, 2023. Board of Faculty endorsed the recommendations of Board of Studies of following departments:</p> <ol style="list-style-type: none"> 1. Department of Electrical and Bio Medical Engineering 2. Institute of Computer and Software Engineering <p>Secretary requested the Chairman of Electrical and Bio Medical Engineering to present the summary of their agenda items before the House. Engr. Dr. Shahid Atiq, Chairman of concerned department briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty</p> <ul style="list-style-type: none"> • Revision of Curriculum of BS Electrical Engineering and BS Electrical Engineering Technology Program as per HEC Undergraduate Policy 2023. • Update in implementation of OBE in Electrical Engineering Program. • Update in implementation of OBE in Electrical Engineering Technology Program. • Revision of thesis credit hours and admission criteria for MS and PhD Programs as per HEC Graduate Policy 2023.

		<p>All members were agreed with the agenda item presented by the respective HOD.</p> <p>Then, the secretary requested the Director of Computer and Software Engineering to present the summary of their agenda items before the House. Dr. Ahmad Sohaib, Director of concerned department briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:</p> <ul style="list-style-type: none"> • Revision of Curriculum of BS Computer Engineering Program as per HEC Undergraduate Policy 2023. • Revision of Curriculum of BS Software Engineering Program as per HEC Undergraduate Policy 2023. • Revision of Curriculum of MS and PhD Computer Engineering Program as per HEC Graduate Policy 2023. • Approval of curriculum and admission criteria of following new programs as per HEC Undergraduate Policy in line with the guidelines of respective accreditation councils: <ul style="list-style-type: none"> BS Computer Engineering Technology Program BS Software Engineering Technology Program • Approval of commencement of following degree programs: <ul style="list-style-type: none"> BS Computer Engineering Technology Program w.e.f. Fall 2023 BS Software Engineering Technology Program w.e.f. Fall 2023 <p>All members were agreed with the agenda item presented by the respective HOD.</p> <p><u>Decision</u></p> <ol style="list-style-type: none"> 1. The house unanimously approved the recommendations of 9th Board of Faculty of Electrical and Computer Engineering, KFUEIT RYK. 2. The House also approved the commencement of following degree programs from Fall 2023: <ol style="list-style-type: none"> a. BS Computer Engineering Technology Program b. BS Software Engineering Technology Program
6	To review and approve the minutes of 9th Board of Faculty of Food, Health Science & Technology	<p><u>Discussion</u></p> <p>Secretary briefed the house that 9th Meeting of Board of Faculty of Food, Health Science & Technology was held on September 19, 2023. Board of Faculty endorsed the recommendations of Board of Studies of following departments:</p>

- 1. Institute of Food Science & Technology**
- 2. Institute of Health Sciences**
- 3. Department of Hotel and Restaurant Management**

Secretary requested the Addl. Director, Food Science & Technology to present the summary of their agenda items before the House. Dr. Farhan Jahangir Chughtai, HOD of concerned department briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:

- Revision of Curriculum of BS Food Science & Technology and BS Human Nutrition & Dietetics Program as per HEC Undergraduate Policy 2023.
- Implementation of HEC Graduate Policy 2023 for MS and PhD programs
- Addition of new courses codes in the curriculum of PhD Food Technology
- Elective Courses as minor subjects

All members were agreed with the agenda item presented by the respective HOD.

Secretary requested the HOD, Institute of Health Sciences to present the summary of their agenda items before the House. Dr. Makhdoom Basharat, HOD of concerned department briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:

- Revision of Curriculum of following programs as per HEC Undergraduate Policy 2023:
BS Clinical Psychology
BS Orthotics & Prosthetics
BS Aesthetics and Cosmetological Sciences
BS Medical Imaging Technology
BS Medical Laboratory Technology
BS Optometry
- Implementation of HEC Graduate Policy 2023 for Graduate Programs
- Revision of Curriculum of MS Health Care Management as per HEC Graduate Policy 2023
- Revision of Number of seats for the undergraduate degree programs

All members were agreed with the agenda item presented by the respective HOD.

		<p>After that, the Secretary requested the HOD, Department of Hotel and Restaurant Management to present the summary of their agenda items before the House. Dr. Tariq Mehmood, HOD of concerned department briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:</p> <ul style="list-style-type: none"> • Implementation of HEC Undergraduate Policy 2023 to the degree programs of Department of Hotel and Restaurant Management • Revision of Curriculum of BS Tourism and Hospitality Management as per HEC Undergraduate Policy 2023. <p>All members were agreed with the agenda item presented by the respective HOD.</p> <p><u>Decision</u> The house unanimously approved the recommendation of 9th Board of Faculty of Food, Health Science & Technology, KFUEIT, RYK.</p>
7	To review and approve the minutes of 9th Board of Faculty of Natural and Applied Sciences	<p><u>Discussion</u> Secretary briefed the house that 9th Meeting of Board of Faculty of Food, Health Science & Technology was held on September 15, 2023. Board of Faculty endorsed the recommendations of Board of Studies of following departments:</p> <ol style="list-style-type: none"> 1. Institute of Physics 2. Institute of Mathematics 3. Institute of Chemistry 4. Institute of Biological Sciences 5. Department of Life Sciences <p>Secretary requested the Director, Institute of Physics to present the summary of their agenda items before the House. Dr. Muhammad Bilal Tahir, Head of concerned institute briefed that following agenda items pertaining to the above said institute were placed and got endorsed by respective Board of Faculty:</p> <ul style="list-style-type: none"> • Implementation of HEC Undergraduate Policy 2023 to the degree programs of Institute of Physics. • Revision of Curriculums of following ADP, BS, MS and PhD Programs as per HEC Undergraduate and Graduate Policy 2023: ADP Physics BS Physics MS Physics PhD Physics

- To review and recommend panel of paper setters and examiners for all degree programs of Institute of Physics.

All members were agreed with the agenda item presented by the respective HOD.

Secretary requested the Director, Institute of Mathematics to present the summary of their agenda items before the House. Dr. Nadeem Salamat, Head of concerned institute briefed that following agenda items pertaining to the above said institute were placed and got endorsed by respective Board of Faculty:

- Revision of Curriculums of following ADP, BS Programs as per HEC Undergraduate Policy 2023:

ADP Mathematics

ADP Statistics

BS Mathematics

BS Statistics

- Implementation of HEC Graduate Policy 2023 to the MS and PhD degree programs of Institute of Mathematics.

All members were agreed with the agenda item presented by the respective HOD.

Secretary requested the Director, Institute of Chemistry to present the summary of their agenda items before the House. Prof. Dr. Shahzad Murtaza, Head of concerned institute briefed that following agenda items pertaining to the above said institute were placed and got endorsed by respective Board of Faculty:

- Revision of Curriculums of following ADP, BS Programs as per HEC Undergraduate Policy 2023:

ADP Chemistry

BS Chemistry

- Implementation of HEC Graduate Policy 2023 to the MS and PhD degree programs of Institute of Chemistry.

All members were agreed with the agenda item presented by the respective HOD.

Secretary requested the HOD, Life Sciences to present the summary of their agenda items before the House. Dr. Tanveer Ahmad, Head of concerned department briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:

- Implementation of HEC Graduate Policy 2023 to the MS and PhD degree programs of Department of Life Sciences.
- Revision of Curriculums of following ADP, BS Programs as per HEC Undergraduate Policy 2023:

ADP Zoology

BS Zoology

ADP Botany

BS Botany

- Revision of curriculum of MS Zoology as per HEC Graduate Policy 2023
- Recommend the curriculum of PhD Zoology as per HEC Graduate Policy 2023
- Recommend the commencement of PhD Zoology with effect from Fall 2023.

All members were agreed with the agenda item presented by the respective HOD.

Secretary requested the Director, Biological Sciences to present the summary of their agenda items before the House. Dr. Jallat Khan, Head of concerned department briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:

- Revision of Curriculums of following ADP, BS Programs as per HEC Undergraduate Policy 2023:

BS Biochemistry

BS Biotechnology

BS Bioinformatics

BS Microbiology

BS Forensic Science

BS Zoology

ADP Botany

BS Botany

- Implementation of HEC Graduate Policy 2023 to the MS and PhD degree programs of Department of Biological Sciences

All members were agreed with the agenda item presented by the respective HOD

Decision

1. The house unanimously approved the recommendations of 9th Board of Faculty of Natural and Applied Sciences, KFUEIT RYK.
2. The House also approved the commencement of following degree programs from Fall 2023.
 - a. PhD Zoology w.e.f. Fall 2023

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To review and approve the minutes of 8th Board of Faculty of Administrative & Management Sciences

Discussion

Secretary briefed the house that 9th Meeting of Board of Faculty of Administrative and Management Sciences was held on September 19, 2023. Board of Faculty endorsed the recommendations of Board of Studies of following departments:

1. **Institute of Business Administration**
2. **Department of Accounting and Finance**

Secretary requested the Additional Director, Institute of Business Administration to present the summary of their agenda items before the House. Dr. Abdul Rashid, Head of concerned Institute briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:

- Implementation of HEC Undergraduate and Graduate Policy 2023 to the degree programs of Institute of Business Administration
- Revision of Curriculums of following ADP, BS Programs as per HEC Undergraduate Policy 2023:
ADP Business Administration
ADP Public Administration
BBA
BS Public Administration
BBA (5th Semester)
- Revision of following Graduate Degree Programs as per HEC Graduate Policy 2023:
MBA 02 year
MS (Business Administration)
PhD Business Administration
- Addition of two zero credit hours (Fahme-e-Quran) and Seerat of the Holy Prophet Muhammad (SAW) courses to all undergraduate programs of the institute
- Minor course for BBA and BS Public Administration

All members were agreed with the agenda item presented by the respective HOD.

Secretary requested the HOD, Department of Accounting and Finance to present the summary of their agenda items before the House. Dr. Waleed Khalid HOD of concerned Department briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:

		<ul style="list-style-type: none"> • Implementation of HEC Undergraduate and Graduate Policy 2023 to the degree programs of Department of Accounting and Finance • Revision of Curriculums of following ADP, BS Programs as per HEC Undergraduate Policy 2023: ADP Accounting and Finance ADP Economics BS Accounting and Finance BS Economics BS Accounting and Finance (5th Semester) • Revision of following Graduate Degree Programs as per HEC Graduate Policy 2023: MS Accounting and Finance MS Economics • Addition of two zero credit hours (Fahme-e-Quran) and Seerat of the Holy Prophet Muhammad (SAW) courses to all undergraduate programs of the institute • Minor course for BS Accounting and Finance and BS Economics <p>Prof. Dr. Shahzad Murtaza, Pro-Vice Chancellor suggested that these two courses should be the part of each curriculum of undergraduate program. All members seconded the suggestion of Pro-Vice Chancellor.</p> <p><u>Decision</u></p> <p>The house unanimously approved the recommendations of 8th Board of Faculty of Administrative and Management Sciences KFUEIT RYK and also approved the inclusion of following two courses of zero credit hours to every undergraduate degree program of the University:</p> <ol style="list-style-type: none"> a. (Fahme-e-Quran) b. Seerat of the Holy Prophet Muhammad (SAW)
9	To review and approve the minutes of 8th Board of Faculty of Humanities & Social Sciences	<p><u>Discussion</u></p> <p>Secretary briefed the house that 8th Meeting of Board of Faculty of Humanities & Social Sciences was held on September 15, 2023. Board of Faculty endorsed the recommendations of Board of Studies of following departments:</p> <ol style="list-style-type: none"> 1. Institute of Humanities and Arts 2. Department of Education 3. Department of Law <p>Secretary requested the Coordinator / HOD, Institute of Humanities and Arts to present the summary of their agenda items before the House. Dr. Anwar Farooq HOD of concerned Institute</p>

briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:

- Implementation of HEC Graduate Policy 2023 to the Graduate degree programs of Institute of Humanities and Arts.
- Implement of HEC Undergraduate Policy 2023 and revision of Curriculums of following ADP, BS Programs as per HEC Undergraduate Policy 2023:

ADP English

BS English

ADP Urdu

BS Urdu

BS Media and Communication

ADP Islamic Studies

BS Islamic Studies

ADP Pakistan Studies

BS Pakistan Studies

BS International Relations

ADP Political Science

BS Political Science

BS Textile Design

BS Fine Arts

- Implement of HEC Undergraduate Policy 2023 and revision of Curriculums of following BS Programs with bridging semester as per HEC Undergraduate Policy 2023:

BS English with bridging semester

BS Urdu with bridging semester

BS Islamic Studies with bridging semester

- Addition of two zero credit hours (Fahme-e-Quran) and Seerat of the Holy Prophet Muhammad (SAW) courses to all undergraduate programs of the institute

- Revision of following Graduate Degree Programs as per HEC Graduate Policy 2023:

M.Phil English

MS Urdu

MS Islamic Studies

All members were agreed with the agenda item presented by the respective HOD.

Secretary requested the HOD, Department of Education to present the summary of their agenda items before the House. Dr. Jam. Muhammad Zaffar HOD of concerned Department briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:

		<ul style="list-style-type: none"> • Implement of HEC Undergraduate Policy 2023 and revision of Curriculums of following ADP, BS and B.Ed. (Hons.) Programs as per HEC Undergraduate Policy 2023: ADP Education BS Education B.Ed. (Hons.) ADP Physical Education and Sports Science BS Physical Education and Sports Science • Implementation of HEC Graduate Policy 2023 to the Graduate degree programs of Department of Education <p>All members were agreed with the agenda item presented by the respective HOD.</p> <p>Secretary requested the HOD, Department of Law to present the summary of their agenda items before the House. Mr. Saeed Ullah Mughal HOD of concerned Department briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:</p> <ul style="list-style-type: none"> • Implement of HEC Undergraduate Policy 2023 and revision of Curriculums of LLB 05-year program as per HEC Undergraduate Policy 2023 • Implementation of HEC Graduate Policy 2023 to the Graduate degree programs of Department of Law • Recommend the curriculum of LLM as per HEC Graduate Policy 2023 • Recommend the launching of new degree program of LLM w.e.f. Fall 2023 • Recommend the proposal of upgradation of Department of Law into College of Law. <p><u>Decision</u></p> <ol style="list-style-type: none"> 1. The house unanimously approved the recommendations of 8th Board of Faculty of Humanities and Arts, KFUEIT RYK. 2. The House also approved the commencement of following degree programs from Spring 2023. <ol style="list-style-type: none"> a. LLM w.e.f. Fall 2023
10	To review and approve the minutes of 8th Board of Faculty of Information Technology	<p><u>Discussion</u></p> <p>Secretary briefed the house that 8th Meeting of Board of Faculty of Information Technology was held on September 15, 2023. Board of Faculty endorsed the recommendations of Board of Studies of following departments:</p> <ol style="list-style-type: none"> 1. Institute of Computer Science 2. Institute of Computer Science 3. Department of Data Science and Artificial Intelligence

4. Department of Cyber Security

Secretary requested the Additional Director, Institute of Computer Science to present the summary of their agenda items before the House. Dr. Hafeez Ur Rehman Siddiqui HOD of concerned Institute briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:

- Implement of HEC Undergraduate Policy 2023 and revision of Curriculums of following ADP, BS Programs as per HEC Undergraduate Policy 2023:

ADP Computer Science

BS Computer Science

BS Computer Science with bridging semester

- Final Year Project Policy BS Computer Science.
- Lab Evaluation Policy for Undergraduate degree programs of ADP and BS Computer Science
- Internship Evaluation Policy for BS Computer Science
- Implementation of HEC Graduate Policy for graduate degree programs of Institute of Computer Science.

All members were agreed with the agenda item presented by the respective HOD.

Secretary requested the Additional Director, Institute of Information Technology to present the summary of their agenda items before the House. Dr. Kashif Munir HOD of concerned Institute briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:

- Implement of HEC Undergraduate Policy 2023 and revision of Curriculums of following ADP, BS Programs as per HEC Undergraduate Policy 2023:

BS IT

BS IT with bridging semester

- Final Year Project Policy BS IT
- Lab Evaluation Policy for Undergraduate degree programs of BS IT
- Internship Evaluation Policy for BS IT
- Implementation of HEC Graduate Policy for graduate degree programs of Institute of Information Technology.

All members were agreed with the agenda item presented by the respective HOD.

Secretary requested the Chairman, Department of Data Science and Artificial Intelligence / Department of Cyber Security to

		<p>present the summary of their agenda items before the House. Dr. Badar Ul Islam HOD of concerned Department briefed that following agenda items pertaining to the above said department were placed and got endorsed by respective Board of Faculty:</p> <ul style="list-style-type: none"> • Vision, Mission and PEOs of Department of Data Science and Artificial Intelligence • Implement of HEC Undergraduate Policy 2023 and revision of Curriculums of following BS Programs as per HEC Undergraduate Policy 2023: BS Data Science BS Artificial Intelligence • Course Codes of BS Data Science and Artificial Intelligence Program. • Evaluation Criteria for theory and lab courses of BS Data Science and Artificial Intelligence Program. • Internship policies and evaluation rubrics for BS Data Science and Artificial Intelligence Program. • Evaluation rubrics for FYP-I and FYP-II for BS Data Science and Artificial Intelligence Program. • Implement of HEC Undergraduate Policy 2023 and revision of Curriculums of following BS Programs as per HEC Undergraduate Policy 2023: BS Cyber Security • Course Codes of BS Cyber Security Program • Evaluation Criteria for theory and lab courses of BS Cyber Security Program <p><u>Decision</u> The house unanimously approved the recommendations of 8th Board of Faculty of Information Technology, KFUEIT RYK.</p>
11	To review and approve the updated MS and PhD Regulations in line with HEC Graduate Policy 2023	<p><u>Discussion</u> Secretary requested the Incharge, Board of Advance Studies and Research to present the updated MS and PhD Regulations. Dr. Shabbir Hussain, Incharge BASR briefed that few amendments are made in current MS and PhD Regulations in light of HEC Graduate Policy 2023. Prof. Dr. Mahmood Saleem, VC MCUT inquired about intra-disciplinary admission in PhD. Dr. Shabbir Hussain clarified that such applicant must pass GRE-Subject/Equivalent Test with minimum 50% marks in the discipline of admission and must has taken 6-9 credit hours of deficiency courses of level 7 to secure admission. Prof. Dr. Mahmood Saleem emphasized that GRE-Subject test should be of such nature which could measure / evaluate the initial knowledge of applicant upon that subject where he / she want to get</p>

		<p>admission. Prof. Dr. Mahmood Saleem inquired about the constitution of Admission Committee and nature of discipline equivalent to be consider as Intra-disciplinary for a specific filed. Prof. Dr. Shahzad Murtaza replied that the University has a Central Admission Committee which may co-opt HOD of relevant program where the admission is being made. Dr. Shabbir Hussain clarify the query of Intra-disciplinary by referring the following clause of HEC Graduate Policy 2023 <i>“Intra-disciplinary refers to sub-disciplines that occur within one of the ten broad disciplines defined by UNESCO's International Standard Classification of Education (ISCED-F-2013)”</i></p> <p>Prof. Dr. Mahmood Saleem further suggested that if any candidate secure private funding then the compulsion of publish of research article should not be imposed upon him because the private funding agency has a right to get the benefit of patent from particular work. If a candidate secures the Govt. funding then, he / she should be bound for publication as per HEC instruction.</p> <p>Prof. Dr. Muhammad Suleman Tahir, Chairman commented that currently HEC has no such policy and the University is bound to adhere the HEC policies in true letter and spirit. However, he advised Registrar of the University to write a letter to HEC upon this point to get the concurrence of HEC on this point.</p> <p>All members were agreed with the suggestion of worthy chairman.</p> <p><u>Decision</u> The house unanimously approved the updated KFUEIT MS and PhD Regulation in light of HEC Undergraduate Policy 2023.</p>
12	To review and approve the various policies proposed by various committees	<p><u>Discussion</u> Secretary briefed the House about various policies proposed by the different committee in order to promote teaching, research, internationalization, digitization, integrity, waste management, sustainability, energy conversation, climate change and many related avenues.</p> <p>Prof. Dr. Mahmood Saleem, VC MCUT suggested that these policies should be renamed with provision of regulations in accordance with KFUEIT Act 2014. Prof. Dr. Muhammad Suleman Tahir, VC KFUEIT clarified that Regulations are different from other laws that are made by the legislature or through the statutes and act, but they have the backing of the authorities and are meant to regulate the action of organizations, however, the Policies are rules that are made by organizations, to</p>

achieve their aims and goals. Policies are made by organizations to carry out their plans. He further clarified that such policies are actually a set of rules in the package of policies.

All members were agreed with the legal justification of Worthy Vice Chancellor upon the matter.

Decision

The house unanimously recommended / approved the policies proposed by the various committees. Draft of policies are attached as **Annexure-A**

13

To review and approve the updated Admission Regulations

Discussion

Convener Admission Committee briefed the updated admission regulations before the House. He apprised that following amendments are being proposed for effective administration and as well as justified access of students toward higher education in the field of engineering, IT and Sciences:

Sr. No.	Details	Existing	Proposed
1	Entry Test Passing Marks for Undergraduate Engineering Programs	33% of passing criteria to be eligible for engineering program	No passing criteria of entry test to be eligible for engineering programs
2	Entry Test Passing Marks for Graduate Programs	NTS GAT General Test with minimum 50% cumulative score / KFGAT with a minimum 60% cumulative score are mandatory.	NTS GAT General Test with minimum 50% cumulative score / KFGAT with a minimum 50% cumulative score are mandatory as per HEC Graduate Policy 2023.
3	Entry Test Passing Marks for PhD Programs	NTS GAT Subject Test with minimum 60% cumulative score / KFGAT (Subject) with a minimum 70% cumulative score are mandatory.	NTS GAT Subject Test with minimum 60% cumulative score / KFGAT (Subject) with a minimum 60% cumulative score are mandatory as per HEC Graduate Policy 2023.
4	Students with F.Sc. Pre-Medical for Engineering Programs	Not eligible to apply for any engineering program	Eligible to apply for engineering programs. However, student must take additional courses of Mathematics in first semester.
5	Eligibility Criteria for: BS Biochemistry BS Biotechnology BS Microbiology	Higher Secondary School Certificate (HSSC) with Pre-Medical / DAE in relevant field or equivalent with Chemistry and Biology with 50% marks are eligible.	Higher Secondary School Certificate (HSSC) with Pre-Medical / DAE in relevant field or equivalent with Chemistry and Biology with 45% marks are eligible.

6	Eligibility Criteria for: BS Bioinformatics	Higher Secondary School Certificate (HSSC) with Pre-Medical / Pre-Engineering / ICS / DAE in relevant field or equivalent with 50% marks.	Higher Secondary School Certificate (HSSC) with Pre-Medical / Pre-Engineering / ICS / DAE in relevant field or equivalent with 45% marks.
7	Eligibility Criteria for: BS Forensic Science	Higher Secondary School Certificate (HSSC) with Pre-Engineering / Pre-Medical / DAE in relevant field or equivalent with 50% marks.	Higher Secondary School Certificate (HSSC) with Pre-Engineering / Pre-Medical / DAE in relevant field or equivalent with 45% marks.
8	Eligibility Criteria for: BS Physics	Higher Secondary School Certificate (HSSC) with Physics or equivalent with 50% marks.	Higher Secondary School Certificate (HSSC) with Physics or equivalent with 45% marks.

Prof. Dr. Muhammad Suleman Tahir/ Chairman, suggested that students with pre-medical background will take the additional subject of mathematics designed by Institute of Mathematics and similarly students with background of ICS will take the additional subject of Chemistry designed by Institute of Chemistry.

All members were agreed with the suggestion of Chairman.

Decision

The house unanimously recommended the updated Admission Regulations to Syndicate for its final approval.

The house unanimously approved the additional subject of Mathematics designed by Institute of Mathematics for student's pre-medical background and similarly approved the additional subject of Chemistry designed by Institute of Chemistry for students of ICS background.

4. All members of the Academic Council appreciated the efforts of Vice Chancellor KFUEIT to boost up the research and academic culture in the University and as well as overall speedy development in each function of the University.
5. There being no further item, the meeting ended with a vote of thanks to and from the Chair.



Dr. Muhammad Sagir

Registrar (Acting) / Member / Secretary- Academic Council, KFUEIT, RYK

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