

**Khwaja Fareed University of Engineering &
Information Technology, Rahim Yar Khan**



Tender Document

Tender No. Misc-125

**Procurement of Sanitary and Hardware Items for New
and Old Hostel**

at

**Khwaja Fareed University of Engineering
& Information Technology
Rahim Yar Khan**

TENDER DOCUMENT

TENDER No. Misc-125

Procurement of Sanitary and Hardware Items for New and Old Hostels

at

Khwaja Fareed University of Engineering and Information Technology

TENDER PRICE Rs. 1000/-

Last date of submission: _____

FOR OFFICE USE ONLY

Serial No _____

Sold to: M/S _____

Date of Sale _____

Bank Challan No. _____

Date _____

1. Overview

Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan intends to purchase “**Procurement of Sanitary and Hardware Items for New and Old Hostels**” as provided at **Annex ‘A’**. The supplier will be responsible for Supply, delivery, installation and commissioning of all specified items, wherever required, at the Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan. This document provides complete instructions for bidders intending to participate in this Tender.

2. Instructions for Bidders

2.1. Response to the Tender (Bid) should be submitted in one part which shall include two separately sealed envelopes of **Technical Proposal** and **Financial Proposal** before **12:00 PM** on **27-02-2019**. Technical Proposals will be opened on same day at **12:30 PM** in the presence of representatives of responding bidders, if any, and Financial Proposals will be opened after completion of technical evaluation. The exact time and place for opening of financial proposals will be informed to technically qualified bidders.

2.2. Responding bidder shall deliver two sealed copies of the bid. Each copy being physically separate, bound, sealed and labeled. Proposals shall be delivered at the address given below.

Procurement Department

**Khwaja Fareed University of Engineering & Information Technology
Abu Dhabi Road, Rahim Yar Khan.**

Tel. # 068-5882460

2.3. Any queries regarding this proposal should be directed to the designated Technical Contact Person listed below.

Dr. Farrukh Jaleel, Email: warden@kfueit.edu.pk

Tel. # 0307-6111595

2.4. All bids must be submitted by filling the **Annex ‘B’**. Same should be enclosed in the financial proposal. Bidder must use the same numbers and labels used in this

Request for Proposal.

2.5. The original Tender Document duly signed and officially sealed by the bidder must be submitted in whole with the proposals. Any conditional, ambiguous, incomplete, supplementary or revised offer after the opening of tender shall not be entertained.

3. Technical Proposal Format

Bidders are required to include the following documents/information in their technical proposals in the order given below:

- i. The Name and Address
- ii. Profile of company
- iii. List of Previous/Current customers of related supply.
- iv. Detailed product information
- v. Copy of National Tax Registration Certificate
- vi. Copy of Sales Tax Registration Certificate
- vii. Bank letter of financial standing
- viii. An affidavit on Rs 100/- Stamp Paper that currently they are not black listed or debarred by any Government/Semi-Government Department to participate in bidding and to supply equipment. Failure to submit such affidavit may lead to disqualification.
- ix. Any additional information the bidder may like to furnish e.g. repair/maintenance other concerned facility
- x. Detailed item specifications matched corresponding to the BOQ as given at **Annex 'A'**
- xi. Detailed project implementation schedule/Completion Schedule which includes the delivery of items mentioned in the BOQ
- xii. Signed and stamped Tender document
- xiii. Bank Draft of the Earnest Money

4. Financial Proposal Format

Financial Proposal must include the following in the order given below:

- i. Equipment prices duly entered on the form in the attached BOQ
- ii. Validity period of the quoted price
- iii. Any other Terms and Conditions

5. Terms & Conditions

- 5.1. This invitation for bids is open to all national original Manufacturers/ Distributors/Suppliers in Pakistan for supply.
- 5.2. All prices should be quoted in Pak Rupees and inclusive of all Government Taxes & Levies.
- 5.3. A bank draft equal to 2% of the estimated cost should accompany the Tender as **Earnest Money** drawn in favor of **KFUEIT Rahim Yar Khan**. The Tender shall not be considered without Earnest Money. Bank guarantee will not be accepted. Bank draft for Earnest Money should be placed with the Technical proposal.
- 5.4. Earnest Money for bidders not selected will be returned a minimum of two weeks after announcement of award and returned to successful bidder after signing the contract. If the selected bidder fails to sign the contract within stipulated time, Earnest Money will be forfeited.
- 5.5. A Bank draft of 5% of the total amount as **Performance Guarantee** will be provided by the supplier in favor of KFUEIT, Rahim Yar Khan within 10 days after decision of award of contract along with judicial stamp paper of the value 0.25 % of total cost which shall remain valid for 12 months beyond delivery period. This performance guarantee will be released after the completion of warranty/guarantee period, along with the satisfactory completion report by the inspection committee which will be intimated to the Seller and the Director Procurement KFUEIT, Rahim Yar Khan for their onward issuance of No Objection Certificate (NOC) for the release of performance guarantee.
- 5.6. KFUEIT Rahim Yar Khan reserves the right to accept / reject any or all proposals at any time prior to the acceptance and communicate the grounds for its rejection of all bids or proposals. KFUEIT Rahim Yar Khan also reserves the right to reject any or all proposals on the basis of evaluation criteria.
- 5.7. The quantity of an order may vary depending on the quoted prices and the allocated funds.
- 5.8. The decision of the KFUEIT procurement committee will be binding on all concerned and will in no case be challenged in any forum.
- 5.9. KFUEIT Rahim Yar Khan reserves the right to modify the conditions / specifications of the Tender Document with written intimation to all the participants who have purchased the Tender Document.
- 5.10. Delivery period will be as per terms and conditions of purchase order/supply order.

- 5.11.** Delivery shall be completed according to the agreed upon schedule.
- 5.12.** In case the selected bidder fails to execute the contract strictly in accordance with the terms and conditions laid down in the contract, the Performance Guarantee shall be forfeited.
- 5.13.** The University will get the item inspected at KFUEIT Rahim Yar Khan and reject the item, if not found according to the stated specifications.
- 5.14.** The University reserves the right to claim compensation for the losses caused by delay in the delivery of equipment.
- 5.15.** It is the sole responsibility of the bidder to comply with local, national and international laws.
- 5.16.** In case any supplies/material is found not in conformity with the specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, faulty packing or is short supplied, or wrongly supplied, the supplier will replace the same free of charges or pay the full cost of replacement.
- 5.17.** All the proposals submitted will become the property of the University.
- 5.18.** All prices should be valid for at least 60 days. Withdrawal or any modification of the original offer within the validity period shall entitle the KFUEIT Rahim Yar Khan to forfeit the Earnest Money in favor of the KFUEIT Rahim Yar Khan and/or putting a ban on the future inquires or taking any other suitable action against the bidder.
- 5.19.** Delivery of the items will be free of charge at Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan during the office hours with a copy of Delivery Challan.
- 5.20.** Items being ordered should be brand-new and according to order specification from the current production and covered under normal warranty/guarantee etc. as mentioned in the quote. Brochures mentioned and product details must be attached.

6. Tender Evaluation Criteria

All bids shall be evaluated on technical and financial merit. The Company Evaluation Criteria is attached at **Annex 'D'** for reference. Technical evaluation process may include, but not limited to the consideration of the following with respect to the functional requirements given ahead:

- a. Technical specifications of proposed item

b. Company Profile

- I. Age of the company
- II. Financial strength of the bidder

Financial Evaluation process will be based on the consideration of the quoted price.

7. Undertaking

On behalf of the company it is certified that we agree to the all the Instructions and Terms & Conditions given in this Tender Document

Name of bidder.....

Authorized person.....

Authorized signature.....

Stamp.....

Office Address.....

Tel No

Fax No

Procurement of Sanitary and Hardware Items for New and Old Hostels

Sr. No	Item Name	Specifications/Minimum Requirements	Unit of Measure	Qty.
01	Earl Draza Large 12"	<ul style="list-style-type: none"> Size: Large 12" 	Each	12
02	Earl Draza Small 10"	<ul style="list-style-type: none"> Size: Small 10" 	Each	08
03	Tee ½" (Metal)	<ul style="list-style-type: none"> Material: Metal Size: ½" 	Each	01
04	X Nipple ½"	<ul style="list-style-type: none"> Size: ½" 	Each	04
05	Gate Valve ¾ PPR	<ul style="list-style-type: none"> Gate Valve ¾ ppr 	Each	04
06	Hose Pipe 1" for Gardening	<ul style="list-style-type: none"> Size: 1" 	FT	300
07	Gas Pipe 10mm	<ul style="list-style-type: none"> Size: 10 mm 	Ft	80
08	Combination Plier 8"	<ul style="list-style-type: none"> Size: 8" 	Each	01
09	Nose Plier 8"	<ul style="list-style-type: none"> Size: 8" 	Each	01
10	Cutter Plier 8"	<ul style="list-style-type: none"> Size: 8" 	Each	01
11	Pipe Wrench 18"	<ul style="list-style-type: none"> Size: 18" 	Each	01
12	Adjustable Wrench 12"	<ul style="list-style-type: none"> Size: 12" 	Each	01
13	Adjustable Wrench 8"	<ul style="list-style-type: none"> Size: 8" 	Each	01
14	PPRC Cutter ppr 42mm	<ul style="list-style-type: none"> Size: ppr 42mm 	Each	01
15	Star Set	<ul style="list-style-type: none"> Star Set 	Set	01

Sr. No	Item Name	Specifications/Minimum Requirements	Unit of Measure	Qty.
16	Hammer ½ Kg with Handle	<ul style="list-style-type: none"> • Size: ½ Kg 	Each	01
17	Chisel 12”	<ul style="list-style-type: none"> • Size: 12” 	Each	01
18	PPRC Machine 1500 W	<ul style="list-style-type: none"> • PPRC Hot Melt Machine 25/32 	Each	01
19	Measuring Tape 5 M	<ul style="list-style-type: none"> • Tape 5 M 	Each	01
20	Tool Bag	<ul style="list-style-type: none"> • Tool Bag 	Each	01
21	Combination Wrench Set 6mm-22mm	<ul style="list-style-type: none"> • Combination Wrench Set 6mm-22mm 	Set	01
22	Pipe Wrench 14”	<ul style="list-style-type: none"> • Size: 14” 	Each	01
23	Cartridge Set	<ul style="list-style-type: none"> • Cartridge Set 	Set	08
24	Handel Valve ¾” Brass	<ul style="list-style-type: none"> • Handel Valve ¾” Brass 	Each	08
25	Handel Valve 1/2” Brass	<ul style="list-style-type: none"> • Handel Valve 1/2” Brass 	Each	08
26	X Nipple 3/4”	<ul style="list-style-type: none"> • Size: 3/4” 	Each	08
27	Pipe PPR 25mm	<ul style="list-style-type: none"> • Size: 25 mm 	Ft	40
28	Elbow 25 mm PPR	<ul style="list-style-type: none"> • Elbow 25 mm PPR 	Each	08
29	Elbow 25x1/2 mm PPR	<ul style="list-style-type: none"> • Elbow 25x1/2 mm PPR 	Each	02
30	Steel Bib Cock ½”	<ul style="list-style-type: none"> • Steel Bib Cock ½” 	Each	13
31	Tee Cock for WB ½”	<ul style="list-style-type: none"> • Tee Cock for WB ½” 	Each	12
32	Waist Pipe	<ul style="list-style-type: none"> • Waist Pipe Platic 	Each	20

Sr. No	Item Name	Specifications/Minimum Requirements	Unit of Measure	Qty.
33	Connection Pipe 36"	<ul style="list-style-type: none"> PVC Connection Pipe 36" 	Each	12
34	Basin Connection Pipe 30"	<ul style="list-style-type: none"> Basin Connection Pipe 30" 	Each	12
35	Waist Complain	<ul style="list-style-type: none"> Waist Complain for Basin 	Each	20
36	Basin Mixture Tape	<ul style="list-style-type: none"> Basin Mixture Tape 	Each	12
37	Water Tank 300 Ltr.	<ul style="list-style-type: none"> Capacity: 300 Ltr. Material: PVC 	Each	01
38	Gate Valve 25 mm Brass	<ul style="list-style-type: none"> Gate Valve 25 mm Brass 	Each	01
39	Socket 25 x ½ ppr	<ul style="list-style-type: none"> Socket 25 x ½ ppr 	Each	03
40	Elbow 25mm ppr	<ul style="list-style-type: none"> Elbow 25mm ppr 	Each	04
41	Tee 25mm ppr	<ul style="list-style-type: none"> Tee 25mm ppr 	Each	01
42	Elbow 32mm x 1" ppr	<ul style="list-style-type: none"> Elbow 32mm x 1" ppr 	Each	01
43	Elbow 32mm x 3/4" ppr	<ul style="list-style-type: none"> Elbow 32mm x 3/4" ppr 	Each	01
44	Union Valve 32 mm ppr	<ul style="list-style-type: none"> Union Valve 32 mm ppr 	Each	01
45	Pipe hook	<ul style="list-style-type: none"> Pipe hook 	Each	01
46	Elbow 25mm x ½ ppr	<ul style="list-style-type: none"> Elbow 25mm x ½ ppr 	Each	01
47	Iron Stand for Water Tank 300 ltr with installation	<ul style="list-style-type: none"> Iron Stand for Water Tank 300 ltr with installation 	Each	01
48	Water Filter Unit 3 Step	<ul style="list-style-type: none"> Water Filter Unit 3 Step 	Each	01
49	Pad Lock 50 mm	<ul style="list-style-type: none"> Pad Lock 50 mm 	Each	04

Procurement of Sanitary and Hardware Items for New and Old Hostels

(Bid Form)

Sr. No.	Item Name	Unit of Measure	Qty.	Unit Rate (inclusive of all taxes, installation and Shipment charges)	Total Price (inclusive of all taxes, installation and Shipment charges)
01	Earl Draza Large 12"	Each	12		
02	Earl Draza Small 10"	Each	08		
03	Tee ½" (Metal)	Each	01		
04	X Nipple ½"	Each	04		
05	Gate Valve ¾ PPR	Each	04		
06	Hose Pipe 1" for Gardening	FT	300		
07	Gas Pipe 10mm	Ft	80		
08	Combination Plier 8"	Each	01		
09	Nose Plier 8"	Each	01		

Sr. No.	Item Name	Unit of Measure	Qty.	Unit Rate (inclusive of all taxes, installation and Shipment charges)	Total Price (inclusive of all taxes, installation and Shipment charges)
10	Cutter Plier 8”	Each	01		
11	Pipe Wrench 18”	Each	01		
12	Adjustable Wrench 12”	Each	01		
13	Adjustable Wrench 8”	Each	01		
14	PPRC Cutter ppr 42mm	Each	01		
15	Star Set	Set	01		
16	Hammer ½ Kg with Handle	Each	01		
17	Chisel 12”	Each	01		
18	PPRC Machine 1500 W	Each	01		
19	Measuring Tape 5 M	Each	01		
20	Tool Bag	Each	01		
21	Combination Wrench Set 6mm-22mm	Set	01		

Sr. No.	Item Name	Unit of Measure	Qty.	Unit Rate (inclusive of all taxes, installation and Shipment charges)	Total Price (inclusive of all taxes, installation and Shipment charges)
22	Pipe Wrench 14"	Each	01		
23	Cartridge Set	Set	08		
24	Handel Valve ¾" Brass	Each	08		
25	Handel Valve 1/2" Brass	Each	08		
26	X Nipple ¾"	Each	08		
27	Pipe PPR 25mm	Ft	40		
28	Elbow 25 mm PPR	Each	08		
29	Elbow 25x1/2 mm PPR	Each	02		
30	Steel Bib Cock ½"	Each	13		
31	Tee Cock for WB ½"	Each	12		
32	Waist Pipe	Each	20		
33	Connection Pipe 36"	Each	12		

Sr. No.	Item Name	Unit of Measure	Qty.	Unit Rate (inclusive of all taxes, installation and Shipment charges)	Total Price (inclusive of all taxes, installation and Shipment charges)
34	Basin Connection Pipe 30”	Each	12		
35	Waist Complain	Each	20		
36	Basin Mixture Tape	Each	12		
37	Water Tank 300 Ltr.	Each	01		
38	Gate Valve 25 mm Brass	Each	01		
39	Socket 25 x ½ ppr	Each	03		
40	Elbow 25mm ppr	Each	04		
41	Tee 25mm ppr	Each	01		
42	Elbow 32mm x 1” ppr	Each	01		
43	Elbow 32mm x 3/4” ppr	Each	01		
44	Union Valve 32 mm ppr	Each	01		
45	Pipe hook	Each	01		

Sr. No.	Item Name	Unit of Measure	Qty.	Unit Rate (inclusive of all taxes, installation and Shipment charges)	Total Price (inclusive of all taxes, installation and Shipment charges)
46	Elbow 25mm x ½ ppr	Each	01		
47	Iron Stand for Water Tank 300 ltr with installation	Each	01		
48	Water Filter Unit 3 Step	Each	01		
49	Pad Lock 50 mm	Each	04		
<p style="text-align: right;">TOTAL: _____</p> <p>Total in Words: _____</p>					

Company Evaluation Criteria

- i. Profile of company complete in all respect
- ii. List of Previous/Current customers, Purchase Orders of related Services with contact person and telephone/fax numbers.
- iii. Copy of National Tax Registration Certificate or Copy of Online Taxpayer Verification
- iv. Copy of Sales Tax Registration Certificate or Copy of Online Active Taxpayer
- v. Bank letter of financial standing /Bank Statement
- vi. An affidavit on Rs 100/- Stamp Paper issued after date of publishing of tender which illustrate that currently they are not black listed or de-barred by any Government/Semi-Government Department to participate in bidding. Failure to submit such affidavit may lead to disqualification.
- vii. Detailed item specifications or Services matched corresponding to the BOQ as given at **Annex 'A'**
- viii. Proposed delivery, response time, plan for rendering service
- ix. Signed and Stamped Complete Tender document
- x. Bank Draft of the Earnest Money