

**Khwaja Fareed University of Engineering &
Information Technology, Rahim Yar Khan**



Tender Document

Tender No. Misc-145

**Supply of Miscellaneous Items for Admission
Department**

at

**Khwaja Fareed University of Engineering
& Information Technology
Rahim Yar Khan**

TENDER DOCUMENT

TENDER No. Misc-145

Supply of Miscellaneous Items for Admission Department

at

Khwaja Fareed University of Engineering and Information Technology

TENDER PRICE Rs. 1000/-

Last date of submission: 14/06/2019

FOR OFFICE USE ONLY

Serial No _____

Sold to: M/S _____

Date of Sale _____

Bank Challan No. _____

Date _____

1. Overview

Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan intends to purchase “**Supply of Miscellaneous Items for Admission Department**” as provided at **Annex ‘A’**. The supplier will be responsible for Supply, delivery and commissioning of all specified items, wherever required, at the Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan. This document provides complete instructions for bidders intending to participate in this Tender.

2. Instructions for Bidders

2.1. Response to the Tender (Bid) should be submitted in one part which shall include two separately sealed envelopes of **Technical Proposal and Financial Proposal** before **11:00 AM** on **14-06-2019**. Technical Proposals will be opened on same day at **11:30 AM** in the presence of representatives of responding bidders, if any, and Financial Proposals will be opened after completion of technical evaluation. The exact time and place for opening of financial proposals will be informed to technically qualified bidders.

2.2. Responding bidder shall deliver two sealed copies of the bid. Each copy being physically separate, bound, sealed and labeled. Proposals shall be delivered at the address given below.

Dr. Aamir Alaudin, Director Procurement

Procurement Department

**Khwaja Fareed University of Engineering & Information Technology
Abu Dhabi Road, Rahim Yar Khan.**

Tel. # 068-5882460

2.3. Any queries regarding this proposal should be directed to the designated Contact Person listed below.

Mr. Ali Gohar, Manager Admission, Tel. # 0305-3255414

2.4. All bids must be submitted by filling the **Annex ‘B’**. Same should be enclosed in the financial proposal. Bidder must use the same numbers and labels used in this Request for Proposal.

2.5. The original Tender Document duly signed and officially sealed by the bidder must be submitted in whole with the proposals. Any conditional, ambiguous, incomplete, supplementary or revised offer after the opening of tender shall not be entertained.

3. Technical Proposal Format

Bidders are required to include the following documents/information in their technical proposals in the order given below:

- i. Profile of company complete in all respect
- ii. List of Previous/Current customers, Purchase Orders of related Services with contact person and telephone/fax numbers.
- iii. Copy of National Tax Registration Certificate or Copy of Online Taxpayer Verification
- iv. Copy of Sales Tax Registration Certificate or Copy of Online Active Taxpayer
- v. Bank letter of financial standing /Bank Statement
- vi. An affidavit on Rs 100/- Stamp Paper issued after date of publishing of tender which illustrate that currently they are not black listed or de-barred by any Government/Semi-Government Department to participate in bidding. Failure to submit such affidavit may lead to disqualification.
- vii. Detailed item specifications or Services matched corresponding to the BOQ as given at **Annex 'A'**
- viii. Proposed delivery, response time, plan for rendering service
- ix. Signed and Stamped Complete Tender document
- x. Bank Draft of the Earnest Money

4. Financial Proposal Format

Financial Proposal must include the following in the order given below:

- i. Equipment prices duly entered on the form in the attached BOQ
- ii. Validity period of the quoted price

5. Terms & Conditions

5.1. This invitation for bids is open to all national original Manufacturers/ Distributors/Suppliers in Pakistan for supply.

5.2. All prices should be quoted in Pak Rupees and inclusive of all Government Taxes & Levies.

- 5.3. A bank draft equal to 2% of the estimated cost should accompany the Tender as **Earnest Money** drawn in favor of **KFUEIT Rahim Yar Khan**. The Tender shall not be considered without Earnest Money. Bank guarantee will not be accepted. Bank draft for Earnest Money should be placed with the Technical proposal.
- 5.4. Earnest Money for bidders not selected will be returned a minimum of two weeks after announcement of award and returned to successful bidder after signing the contract. If the selected bidder fails to sign the contract within stipulated time, Earnest Money will be forfeited.
- 5.5. A Bank draft of 5% of the total amount as **Performance Guarantee** will be provided by the supplier in favor of KFUEIT, Rahim Yar Khan within 10 days after decision of award of contract along with judicial stamp paper of the value 0.25 % of total cost for signing of contract agreement. Performance Guarantee shall remain valid for 06 months beyond delivery period and will be released after the completion of warranty/guarantee period, along with the satisfactory completion report by the inspection committee which will be intimated to the Seller and the Director Procurement KFUEIT, Rahim Yar Khan for their onward issuance of No Objection Certificate (NOC) for the release of performance guarantee.
- 5.6. The quantity of an order may vary depending on the quoted prices and the allocated funds.
- 5.7. The decision of the KFUEIT procurement committee will be binding on all concerned and will in no case be challenged in any forum.
- 5.8. KFUEIT Rahim Yar Khan reserves the right to modify the conditions / specifications of the Tender Document with written intimation to all the participants who have purchased the Tender Document.
- 5.9. Delivery period will be as per terms and conditions of purchase order/supply order.
- 5.10. Delivery shall be completed according to the agreed upon schedule.
- 5.11. In case the selected bidder fails to execute the contract strictly in accordance with the terms and conditions laid down in the contract, the Performance Guarantee shall be forfeited.
- 5.12. The University will get and inspect the items at KFUEIT Rahim Yar Khan and reject the item, if not found according to the stated specifications.
- 5.13. The University reserves the right to claim compensation for the losses caused by delay in the delivery of services.

- 5.14.** It is the sole responsibility of the bidder to comply with local, national and international laws.
- 5.15.** In case any supplies/material is found not in conformity with the specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, faulty packing or is short supplied, or wrongly supplied, the supplier will replace the same free of charges or pay the full cost of replacement.
- 5.16.** All the proposals submitted will become the property of the University.
- 5.17.** All prices should be valid for at least 60 days. Withdrawal or any modification of the original offer within the validity period shall entitle the KFUEIT Rahim Yar Khan to forfeit the Earnest Money in favor of the KFUEIT Rahim Yar Khan and/or putting a ban on the future inquires or taking any other suitable action against the bidder.
- 5.18.** Delivery of the items will be free of charge at Site/Activity place/Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan during the office hours or according to the schedule of end user with a copy of Delivery Challan.
- 5.19.** Items being ordered should be brand-new and according to order specification from the current production and covered under normal warranty/guarantee etc. as mentioned in the quote. Brochures mentioned and product details must be attached.

6. Tender Evaluation Criteria

All bids shall be evaluated on technical and financial merit. The Company Evaluation Criteria is attached at **Annex 'D'** for reference. Technical evaluation process may include, but not limited to the consideration of the following with respect to the functional requirements given ahead:

- a. Technical specifications of proposed item
- b. Company Profile
 - I. Age of the company
 - II. Financial strength of the bidder

Financial Evaluation process will be based on the consideration of the quoted price.

7. Undertaking

On behalf of the company it is certified that we agree to the all the Instructions and Terms & Conditions given in this Tender Document

Name of bidder.....

Authorized person.....

Authorized signature.....

Stamp.....


Office Address.....

Tel No


Fax No

Supply of Miscellaneous Items for Admission Department

Sr. No.	Specifications/Minimum Requirements	Unit of Measure	Qty.
1	<p style="text-align: center;">Water Dispenser</p> <p>Extra-large Stainless-Steel tank Super-fast cooling compressor Hot & Cold-Water taps Double-Protection for Low water level Refrigerator Cabinet Low-Noise design Anti-Bacterial material Child-Proof Hot Water tap Power: HOT 420W COLD 150W Voltage: 220-240V 50/60Hz With Refrigerator Cabinet Two Taps</p>	No	02
2	<p>Split Type Air Conditioner Capacity: 1.5 Ton, AC Type: 100% DC inverter, Hot & Cold Refrigerant-R22 BTU-24,000 Gas Pipe Size-12.7mm Liquid Pipe Size-6.35mm Mix piping Length-17 meters 100% Capacity piping Length-3-4 meter Mix Elevation-7 meter</p> <ul style="list-style-type: none"> • Warranty: 1 Year 	No	03
3	<p>Bracket Fan Bracket Fan 18 inches Rated Voltage: 230+-10V~ Rated Frequency: 50 Hz Insulation Class: 155 (F) Motor Core: Electrical Steel Sheet Winding Wire: 99.99% Super Enameled Copper CA Wire or 99.99% Pure Copper Wire</p>	No	04

	3 Speed Button Operation Auto Wind Direction (Motor Rotation)		
04	<p>Window Blinds</p> <p>365' Feet Sft Window blinds having following equivalent or better specification is required. Window Blinds Complete in all respect with all accessories for installation i.e. (Border Febric, Blind Fabric, Penal stitching, Sq. Feet Blind Making and Rod, Railing). Color and Sample available at KFUEIT</p>	ft	389
05	<p>Chairs for Meeting Room</p>	No 12	

06	<p>CCTV 4MP Network IR Bullet Camera Equivalent to or better than Dhua IPC-HFW1420S 1/3" 4Megapixel progressive CMOS H.264+ & H.264 dual-stream encoding 20fps@4M(2688×1520) & 25/30fps@3M(2304×1296) DWDR, Day/Night(ICR), 3DNR, AWB, AGC, BLC Multiple network monitoring: Web viewer, CMS(DSS/PSS) & DMSS 2.8 mm fixed lens (3.6 mm optional) Max IR LEDs Length 30m IP67, PoE</p>	No	04
07	<p>Network Video Recorder 8 Channel With 2TB HDD Equivalent to or better than Dhua NVR2108HS-8P-4KS2 2TB SATA Hard Disk Minimum 7200RPM H.265/H.264 codec decoding Max 80Mbps incoming bandwidth Up to 8Mp resolution preview & playback Up to 1ch@8MP/4ch@1080P decoding HDMI/VGA simultaneous video output Support IPC UPnP, 8PoE ports</p>	No	01
08	<p>SS Digit ADMISSION OFFICE Sample Available at KLFUEIT, RYK</p>	No	15
	<p>Smart LED TV 32 Inch Equivalent or better than LG 32" 32LJ570U FHD Smart LED TV Screen Size 32 Inch Resolution</p>	No	01

09	<p>1366 x 768 – HD Video Features PMI (Picture Mastering Index), Color Master Engine, HEVC Decoder, VP9 Decoder Audio Features 20W / 2ch, Clear Voice III, DTS Decoder, AC3(Dolby Digital) Interface / Connectivity HDMI x 2 USB x 1 Wifi (802.11.ac or 802.11.n), RF In (T/T2 : 1, T2/C/S2 : 2) Smart Features Smart OS 3.5, Magic Zoom, Magic Link, Miracast (Mobleie to TV Mirroring) Extra Features Mobile Connection, Mobile TV On (Turn on TV by Mobile), WiDi (PC to TV)</p>		
10	<p>LED Lamp 24 watts Philip or equivalent or better</p>	No	24
11	<p>Holders S/T</p>	No	24
12	<p>Reception Counter</p> <ul style="list-style-type: none"> • Lamination Sheet 16mm fine quality • Height 45 inch • Side Length 72 inch • Front Length 96 inch • Lower Top Width 21 inch • Upper Top Width 10 inch • 02 Drawer with lock on right side of the table and same on left side of table • Front with University Monogram and ADMISSION OFFICE 	No 01	

**Supply of Miscellaneous Items for Admission Department
(Bid Form)**

Sr. No.	Item Name	Unit of Measure	Qty.	Per Unit Rate (inclusive of all taxes and Shipment charges)	Total Price (inclusive of all taxes and Shipment charges)
01	Water Dispenser	No	02		
02	Split Type Air Conditioner 1.5 Ton	No	03		
03	Bracket Fan	No	04		
04	Window Blinds	ft	389		
05	Chairs for Meeting Room	No	12		
06	CCTV 4MP Network IR Bullet Camera	No	04		
07	Network Video Recorder 8 Channel With 2TB HDD	No	01		
08	SS Digit ADMISSION OFFICE	No	15		
09	Smart LED TV 32 Inch	No	01		
10	LED Lamp S/T	No	24		

Sr. No.	Item Name	Unit of Measure	Qty.	Per Unit Rate (inclusive of all taxes and Shipment charges)	Total Price (inclusive of all taxes and Shipment charges)
11	Holder S/T	No	24		
12	Reception Counter	No	01		
TOTAL: _____					
					Total in Words: _____

Company Evaluation Criteria

- i. Profile of company complete in all respect
- ii. List of Previous/Current customers, Purchase Orders of related Services with contact person and telephone/fax numbers.
- iii. Copy of National Tax Registration Certificate or Copy of Online Taxpayer Verification
- iv. Copy of Sales Tax Registration Certificate or Copy of Online Active Taxpayer
- v. Bank letter of financial standing /Bank Statement
- vi. An affidavit on Rs 100/- Stamp Paper issued after date of publishing of tender which illustrate that currently they are not black listed or de-barred by any Government/Semi-Government Department to participate in bidding. Failure to submit such affidavit may lead to disqualification.
- vii. Detailed item specifications or Services matched corresponding to the BOQ as given at **Annex 'A'**
- viii. Proposed delivery, response time, plan for rendering service
- ix. Authorization Letter from Manufacturers where Applicable
- x. Signed and Stamped Complete Tender document
- xi. Bank Draft of the Earnest Money