

SITUATION VACANT

Applications are called from individuals having **Punjab domiciled** for below mentioned **Non-Teaching Positions** on following terms & conditions:

Name of position & No. of Post, Scale of Pay & Mode of Appointment, Age Min-Max(Years)	Minimum Qualification & Experience for Appointment
Chief Engineer (Civil) (1), BS-20 (Regular / Contract) 40-50	(i) B.Sc (Second division) in Civil Engineering or equivalent qualification from an institute or a university recognized by the Higher Education Commission. (ii) registered with the Pakistan Engineering Council as an Engineer in Civil; and (iii) seventeen years experience in relevant field out of which five years experience shall be related to management of works.
Chief Security Officer (1) BS-19 (Regular / Contract) 45-55	(i) A retired Commissioned Officer not below the rank of Major or equivalent from the Forces; (ii) two years after retirement are not passed; and (iii) not retired on medical or disciplinary grounds.
Addl. Director (ORIC) (1) BS-19 (Regular / Contract) 35-50	(i) PhD in any discipline from an institute or a university recognized by the Higher Education Commission; and (ii) six years post qualification teaching or administrative or professional relevant experience in a public or private Institute or university recognized by the Higher Education Commission or public sector organization. OR (i) MS or M.Phil. (second division) in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) eight years post qualification teaching or administrative or professional relevant experience in a public or private Institute or university recognized by the Higher Education Commission or public sector organization.
Addl. Librarian (1) BS-19 (Regular / Contract) 35-50	(i) MS or M.Phil. (second division) in Library and Information Science or Information Sciences or Information Management or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) eight years post qualification relevant experience in a public or private Institute or university recognized by the Higher Education Commission or public sector organization. OR (i) Master's degree or BS (Hons) (second division) in Library and Information Science or Information Sciences or Information Management or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) ten years post qualification relevant experience in a public or private Institute or university recognized by the Higher Education Commission or public sector organization.
Addl. Director External Linkages (1) BS-19 (Regular / Contract) 35-50	(i) MS or M.Phil. in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) eight years post qualification relevant experience OR (i) Master's degree or BS (second division) in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) ten years post qualification relevant experience
Addl. Registrar (1), Addl. Controller of Examination (1) BS-19 (Regular / Contract) 35-50	(i) MS or M.Phil. (second division) in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) eight years post qualification teaching or administrative or professional experience in a public or private Institute or university recognized by the Higher Education Commission. OR (i) Master's degree or BS (second division) in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) ten years post qualification teaching or administrative or professional experience in a public or private Institute or university recognized by the Higher Education Commission
Addl. Treasurer (1) BS-19 (Regular / Contract) 35-50	(i) MS or M.Phil. (second division) in Finance or Commerce or Accounting or Auditing or Economics or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) eight years post qualification teaching or administrative or professional experience in a public or private Institute or university recognized by the Higher Education Commission or public sector organization. OR (i) MBA in Finance or M.Com. or ACCA or ACMA or M.Sc. in Economics (second division) or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) ten years post qualification teaching or administrative or professional experience in a public or private Institute or university recognized by the Higher Education Commission or public sector organization.
Deputy Director Press, Media & Publication (1,) BS-18 (Regular / Contract) 25-45	(i) MS or M.Phil. (second division) in Mass Communication or Media Studies or Communication Studies or Journalism or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) three years post qualification relevant experience OR (i) Master's degree or BS (Hons.) (second division) in Mass Communication or Media Studies or Communication Studies or Journalism or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) five years post qualification relevant experience
Deputy Director (Purchase & Store) (1) BS-18 (Regular / Contract) 25-45	(i) MS or M.Phil. (second division) in Management Sciences or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) three years post qualification administrative relevant experience in public sector organization. OR (i) MBA or M.Com. or ACCA or ACMA or M.Sc. (second division) in Economics or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) five years post qualification administrative relevant experience in public sector organization.

Deputy Director (ORIC) (1) BS-18 (Regular / Contract) 25-45	<ul style="list-style-type: none"> (i) MS or M.Phil. in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Three years post qualification teaching or administrative experience in a public or private Institute or university recognized by the Higher Education Commission or public sector organization. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> (i) Master's degree or BS (second division) in Social Sciences or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (iii) five years post qualification teaching or administrative experience in a public or private Institute or university recognized by the Higher Education Commission or public sector organization.
Deputy Director (QEC)(1) BS-18 (Regular / Contract) 25-45	<ul style="list-style-type: none"> (i) MS or M.Phil. (second division) in Management Sciences or Social Sciences or Sciences or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Three years post qualification administrative experience in a public or private Institute or university recognized by the Higher Education Commission or public sector organization. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> (i) Master's degree or BS (second division) in Management Sciences or Social Sciences or Sciences or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) five years post qualification relevant experience in a public or private Institute or university recognized by the Higher Education Commission or public sector organization.
Deputy Director (P&D)(1) BS-18 (Regular / Contract) 25-45	<ul style="list-style-type: none"> (i) MS or M.Phil. (second division) in Economics or Engineering or Management Sciences or Social Sciences or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Three years post qualification relevant experience in a public or private Institute or university recognized by the Higher Education Commission or public sector organization. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> (i) Master's degree or BS(Hons.) (second division) in Economics or Engineering or Management Sciences or Social Sciences or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) five years post qualification relevant experience in a public or private Institute or university recognized by the Higher Education Commission or public sector organization.
Deputy Director (Sports)(1) BS-18 (Regular / Contract) 25-45	<ul style="list-style-type: none"> (i) Master's degree (second division) in Physical Education or Sports Science or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) five years post qualification experience in organizing sports at national or international level.
Deputy Director (ITS)(1) BS-18 (Regular / Contract) 25-45	<ul style="list-style-type: none"> (i) MS or M.Phil. (second division) in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) three years post qualification relevant experience. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> (i) Master's degree or BS (Hons) (second division) in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) five years post qualification relevant experience
Deputy Librarian (1) BS-18 (Regular / Contract) 25-45	<ul style="list-style-type: none"> (i) MS or M.Phil. (second division) in Library and Information Science or Information Sciences or Information Management or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Three years post qualification experience in a public or private Institute or university recognized by the Higher Education Commission. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> (i) Master's degree or BS (Hons) (second division) in Library and Information Science or Information Sciences or Information Management or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) five years post qualification administrative or teaching relevant experience in a public or private Institute or university recognized by the Higher Education Commission.
Deputy Director Administration & Coord. (1) BS-18 (Regular / Contract) 25-45	<ul style="list-style-type: none"> (i) MS or M.Phil. (second division) in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Three years post qualification relevant administrative experience in public sector organization. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> (i) Master's degree or BS (second division) in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) five years post qualification relevant administrative experience in public sector organization
Deputy Registrar (1) Deputy Controller of Examination (2) BS-18 (Regular / Contract) 25-45	<ul style="list-style-type: none"> (i) MS or M.Phil. (second division) in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Three years post qualification teaching or administrative experience in public or private Institute or university recognized by the Higher Education Commission or public sector organization. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> (i) Master's degree or BS (second division) or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) five years post qualification teaching or administrative experience in public or private Institute or university recognized by the Higher Education Commission or public sector organization.
Deputy Treasurer (2) BS-18 (Regular / Contract) 25-45	<ul style="list-style-type: none"> (i) MS or M.Phil. (second division) in Finance or Commerce or Accounting or Auditing or Economics or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) three years post qualification administrative experience in public or private Institute or university recognized by the Higher Education Commission or public sector organization. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> (i) MBA in Finance or M.Com. or ACCA or ACMA or M.Sc. in Economics (second division) or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) five years post qualification administrative experience in a public or private Institute or university recognized by the Higher Education Commission or public sector organization.
System Administrator (1) BS-18 (Regular / Contract) 25-45	<ul style="list-style-type: none"> (i) MS or M.Phil. (second division) in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) three years post qualification relevant experience. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> (i) Master's degree or BS (second division) in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) five years post qualification relevant experience
Senior Engineer (Civil)/ XEN (Civil) (1) BS-18 (Regular / Contract) 25-45	<ul style="list-style-type: none"> (i) B. Sc (Second division) in Civil Engineering or equivalent qualification from an institute or a university recognized by the Higher Education Commission. (ii) registered with the Pakistan Engineering Council as an Engineer in Civil; and (iii) five years post qualification relevant executive level experience in construction sector.

Assistant Director Press, Media & Publication (1) BS-17 (Regular / Contract) 21-35	Master's degree or BS (Hons.) (second division) in Mass Communication or Media Studies or Communication Studies or Journalism or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
Assistant Director (Purchase & Store) (1) BS-17 (Regular / Contract) 21-35	MBA or M.Com. or ACMA or ACCA or M.Sc. (second division) in Economics or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
Assistant Director (Academics)(1) Assistant Director Student Affairs (1) Assistant Director (CCC) (1) Assistant Director External Linkages (1) Research Officer (1) BS-17 (Regular / Contract) 21-35	Master's degree or BS (second division) in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
Assistant Director (P&D)(1) BS-17 (Regular / Contract) 21-35	Master's degree or BS (second division) in Economics or Engineering or Management Sciences or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
Assistant Director (Sports)(1) BS-17 (Regular / Contract) 21-35	Master's degree or BS (second division) in Physical Education or Sports Sciences or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
Assistant Director (ITS)(2) BS-17 (Regular / Contract) 21-35	Master's degree or BS (Hons) (second division) in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
Assistant Director Legal Matters (1) BS-17 (Regular / Contract) 21-35	LLB (second division) or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
Assistant Registrar (7) BS-17 (Regular / Contract) 21-35	MBA or M. Com or MCS or ACMA or ACCA (second division) or Master's degree or BS (Hons) or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
Assistant Controller of Examination (3) BS-17 (Regular / Contract) 21-35	Master's degree or BS (second division) in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
Assistant Treasurer (3) BS-17 (Regular / Contract) 21-35	MBA or M. Com or ACMA or ACCA or M.Sc. (second division) in Economics or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
Medical Officer (3) BS-17 (Regular / Contract) 21-35	(i) MBBS (first division) from an institute or a university recognized by the Higher Education Commission; (ii) Registered with the Pakistan Medical Commission; and (iii) One year house job experience
Protocol Officer (1) BS-17 (Regular / Contract) 21-35	(i) Master's degree or BS (second division) in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission. (ii) Two years post qualification relevant experience
Clinical Psychologist (1) BS-17 (Regular / Contract) 21-35	MS (second division) in Clinical Psychology or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
Assistant Engineer (Civil) (1) BS-17 (Regular / Contract) 21-35	(i) B. Sc (Second division) in Civil Engineering or equivalent qualification from an institute or a university recognized by the Higher Education Commission. (ii) registered with the Pakistan Engineering Council as an Engineer in Civil; and
Assistant Engineer (Electrical) (1) BS-17 (Regular / Contract) 21-35	(i) B. Sc (Second division) in Electrical Engineering or equivalent qualification from an institute or a university recognized by the Higher Education Commission. (ii) registered with the Pakistan Engineering Council as an Engineer in Electrical
Security Officer (1) BS-17 (Regular / Contract) 21-35	Bachelor's degree or BS (Hons) (Second division) or equivalent qualification from an institute or a university recognized by the Higher Education Commission. OR (i) Retired commissioner officer from the Forces; (ii) not retired on medical or disciplinary grounds; and (iii) two years after retirement are not passed
Horticulture Officer (1) BS-17 (Regular / Contract) 21-35	(i) M.Sc (second division) in Botany or Horticulture or Forestry or equivalent qualification from an institute or a university recognized by the Higher Education Commission. OR (i) B.Sc (Second division) in Botany or Horticulture or Forestry or equivalent qualification from an institute or a university recognized by the Higher Education Commission (ii) Two years post qualification relevant experience
Transport Officer (1) Assistant Secrecy Officer (1) Estate Officer (1), Financial Aid & Scholarship Officer (1) BS-17 (Regular / Contract) 21-35	(i) Master's degree or BS (second division) in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Two years post qualification relevant experience
Personal Secretary (1) BS-17 (Regular / Contract) 21-35	(i) Master's degree or BS (second division) in any discipline or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Hundred words per minute shorthand speed; and (iii) Fifty words per minute typing speed in English on Computer
Computer Programmer (2) BS-17 (Regular / Contract) 21-35	Master's degree or BS (Hons) (second division) in Computer Science or Information Technology or Telecommunication System or equivalent qualification from an institute or a university recognized by the Higher Education Commission
Public Relations Officer (1) BS-17 (Regular / Contract) 21-35	Master's degree or BS (Hons.) (second division) in Mass Communication or Media Studies or Communication Studies or Journalism or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
Assistant Librarian (2) BS-17 (Regular / Contract) 21-35	Master's degree or BS (second division) in Library and Information Science or Information Sciences or Information Management or equivalent qualification from an institute or a university recognized by the Higher Education Commission

1. Interested candidates may apply online through website (eportal.kfueit.edu.pk) within 15 days after its publication in newspaper.

2. Applicants are advised to read all terms and conditions / instructions of the advertisement as well as "Important instructions to candidates" given on KFUEIT website at online job portal i.e. "eportal.kfueit.edu.pk" carefully in order to submit their online applications be completed in all respects. The onus responsibility of correctness of the data given in the Online Application Form will rest squarely on the candidates.
3. Editing Option, to correct any data in the Online Application Form, will be available to the candidates till the Closing Date of submission of Online Applications.
4. Those already in the government / semi-government service or autonomous bodies will be required to bring 'No Objection Certificate' from their employer, at the time of interview.
5. Only eligible / short-listed candidates will be called for test / interview.
6. Upload a paid Bank Challan of Rs. 3,000/- (for BPS-19 & above), Rs. 2,500/- (for BPS-18) Rs. 2,000/- (for BPS-17) /- as Application Processing Fee for each online application in favor of "Khwaja Fareed University of Engineering and Information Technology, Rahim Yar Khan".
7. The candidates had already applied against the advertisements nos. IPB-1107 in January 2020, IPB-611 in August 2020, IPB-192 in March 2021 and IPB-820 in September 2021 are required to apply again by uploading their previous bank challans except those whose interviews were already conducted by the university.
8. No TA / DA will be admissible for appearing in Test / Interview.
9. The competent authority may, by general or special order, grant age relaxation up to maximum period of five years. In case of a person who has served in the Government or public sector Universities or any of the armed forces of Pakistan, the period of such service shall, for the purpose of upper age limit, be excluded from his age.
10. All quotas will be observed as per Recruitment Policy of the University.
11. The University reserves the right to withdraw any post or its all advertisement or reject any or all applications without assigning any reason, which will not be challengeable in any court of law.
12. The University may increase or decrease the number of positions as per its requirement and availability of budget.
13. Since, the demarcation of marks is based on "Division" system, therefore, if "Division" is not available on any degree / transcript of a candidate, the same would be calculated / converted into Division, as under:

Under Semester System (where CGPA is mentioned on the DMC)				Under Semester System (Where only Marks / Percentage is mentioned, instead of CGPA, on the DMC)		
Sr.#	CGPA (Out of 4.00)	CGPA (Out of 5.00)	Division	Sr. #.	Percentage of Marks	Division
1	3.00 or above	4.00 or above	1st Division	1	70% or above	1 st Division
2	2.50 to 2.99	3.25 to 3.99	2nd Division	2	60% to 69.99%	2 nd Division
3	2.49 or below	3.24 or below	3rd Division	3	59.99% or below	3 rd Division

For further information, please Contact

REGISTRAR
068-9232313