

**Khwaja Fareed University of Engineering &
Information Technology, Rahim Yar Khan**



Tender Document

Tender No. IT-009

Supply of Equipment for IT Department

at

**Khwaja Fareed University of Engineering
& Information Technology
Rahim Yar Khan**

TENDER DOCUMENT

TENDER No. IT-009

Supply of Equipment for IT Department

at

Khwaja Fareed University of Engineering and Information Technology

TENDER PRICE Rs. 1000/-

Last date of submission: _____

FOR OFFICE USE ONLY

Serial No. _____

Sold to: M/S _____

Date of Sale _____

Bank Challan No. _____

Date _____

1. Overview

Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan intends to purchase "**Supply of Equipment for IT Department**" as provided at **Annex 'A'**. The supplier will be responsible for delivery, commissioning of all specified items, wherever required, at the Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan. This document provides complete instructions for bidders intending to participate in this Tender.

2. Instructions for Bidders

2.1. Response to the Tender (Bid) should be submitted in one part which shall include two separately sealed envelopes of **Technical Proposal** and **Financial Proposal** before **01:00 PM** on **01-03-2017**. Technical Proposals will be opened on same day at **01:30 PM** in the presence of representatives of responding bidders, if any, and Financial Proposals will be opened after completion of technical evaluation. The exact time and place for opening of financial proposals will be informed to technically qualified bidders.

2.2. Responding bidder shall deliver two sealed copies of the bid. Each copy being physically separate, bound, sealed and labeled. Proposals shall be delivered at the address given below.

Director Procurement

**Khwaja Fareed University of Engineering & Information Technology
Abu Dhabi Road, Rahim Yar Khan.**

Tel. # 068-5882420

2.3. Any queries regarding this proposal should be directed to the designated Technical Contact Person listed below.

Mr. Rizwan Majeed, Tel. # 0685882425, Email: mit@kfueit.edu.pk

2.4. All bids must be submitted by filling the **Annex 'B'**. Same should be enclosed in the financial proposal. Bidder must use the same numbers and labels used in this Request for Proposal.

2.5. The original Tender Document duly signed and officially sealed by the bidder must be submitted in whole with the proposals. Any conditional, ambiguous, incomplete, supplementary or revised offer after the opening of tender shall not be entertained.

3. Technical Proposal Format

Bidders are required to include the following documents/information in their technical proposals in the order given below:

- i. The Name and Address
- ii. Profile of company (Including Financial Profile)
- iii. List of Previous/Current customers of related equipment, with contact person and telephone/fax numbers.
- iv. Detailed product information
- v. Copy of National Tax Registration Certificate
- vi. Copy of Sales Tax Registration Certificate
- vii. Bank letter of financial standing
- viii. An affidavit on Rs 100/- Stamp Paper that currently they are not black listed or debarred by any Government/Semi-Government Department to participate in bidding and to supply equipment. Failure to submit such affidavit may lead to disqualification.
- ix. Any additional information the bidder may like to furnish e.g. repair/maintenance other concerned facility
- x. Detailed item specifications corresponding to the BOQ as given at **Annex 'A'**
- xi. Detailed project implementation schedule which includes the delivery of items mentioned in the BOQ
- xii. Signed and stamped Tender document
- xiii. Bank Draft of the Earnest Money

4. Financial Proposal Format

Financial Proposal must include the following in the order given below:

- i. Equipment prices duly entered on the form in the attached BOQ
- ii. Validity period of the quoted price
- iii. Any other Terms and Conditions

5. Terms & Conditions

- 5.1. This invitation for bids is open to all national original Manufacturers/ authorized Sole Agents of Foreign Principals in Pakistan for supply of goods.
- 5.2. The bidder must possess valid authorization from the Foreign Principals/ Manufacturer and in case of Manufacturer; they should have a documentary proof to the effect that they are original Manufacturer of the required goods.
- 5.3. All prices should be quoted in Pak Rupees and inclusive of all Government Taxes & Levies.
- 5.4. A bank draft equal to 2% of the estimated cost should accompany the Tender as **Earnest Money** drawn in favor of **KFUEIT Rahim Yar Khan**. The Tender shall not be considered without Earnest Money. Bank guarantee will not be accepted. Bank draft for Earnest Money should be placed with the Technical proposal.
- 5.5. Earnest Money for bidders not selected will be returned a minimum of two weeks after announcement of award and returned to successful bidder after signing the contract. If the selected bidder fails to sign the contract with in stipulated time, Earnest Money will be forfeited.
- 5.6. A Bank draft of 5% of the total amount as **Performance Guarantee** will be provided by the supplier in favor of KFUEIT, Rahim Yar Khan within 10 days after signing of the contract on judicial stamp paper of the value PKR. 1200/-which shall remain valid for 12 months beyond delivery period. This performance guarantee will be released after the completion of warranty/guarantee period, along with the satisfactory completion report which will be intimated to the Seller and the Director Procurement KFUEIT, Rahim Yar Khan for their onward issuance of No Objection Certificate (NOC) for the release of performance guarantee.
- 5.7. KFUEIT Rahim Yar Khan reserves the right to accept / reject any or all proposals without assigning any reason thereof.
- 5.8. The quantity of an order may vary depending on the quoted prices and the allocated funds.
- 5.9. The decision of the KFUEIT procurement committee will be binding on all concerned and will in no case be challenged in any forum.
- 5.10. KFUEIT Rahim Yar Khan reserves the right to modify the conditions / specifications of the Tender Document with written intimation to all the participants who have purchased the Tender Document.

- 5.11. Delivery period will be 45 days from the date of issuance of purchase order/supply order.
- 5.12. Delivery shall be completed according to the agreed upon schedule.
- 5.13. In case the selected bidder fails to execute the contract strictly in accordance with the terms and conditions laid down in the contract, the Performance Guarantee shall be forfeited.
- 5.14. The University will get the item inspected at KFUEIT Rahim Yar Khan and reject the item, if not found according to the stated specifications.
- 5.15. The University reserves the right to claim compensation for the losses caused by delay in the delivery of equipment.
- 5.16. It is the sole responsibility of the bidder to comply with local, national and international laws.
- 5.17. In case any supplies/material is found not in conformity with the specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, faulty packing or is short supplied, or wrongly supplied, the supplier will replace the same free of charges or pay the full cost of replacement.
- 5.18. All the proposals submitted will become the property of the University.
- 5.19. All prices should be valid for at least 60 days. Withdrawal or any modification of the original offer within the validity period shall entitle the KFUEIT Rahim Yar Khan to forfeit the Earnest Money in favor of the KFUEIT Rahim Yar Khan and/or putting a ban on the future inquires or taking any other suitable action against the bidder.
- 5.20. Delivery of the items will be free of charge at Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan during the office hours with a copy of Delivery Challan.
- 5.21. Items being ordered should be brand-new and according to order specification from the current production and covered under normal warranty/guarantee etc. as mentioned in the quote. Brochures mentioned and product details must be attached.

6. Tender Evaluation Criteria

All bids shall be evaluated on technical and financial merit. The Company Evaluation Criteria is attached at **Annex 'C'** for reference. Technical evaluation process may include, but not limited to the consideration of the following with respect to the functional requirements given ahead:

- a. Technical specifications of proposed item
- b. Company Profile
 - I. Age of the company
 - II. Financial strength of the bidder

Financial Evaluation process will be based on the consideration of the quoted price.

7. Undertaking

On behalf of the company it is certified that we agree to the all the Instructions and Terms & Conditions given in this Tender Document

Name of bidder.....

Authorized person.....

Authorized signature.....

Stamp.....

Office Address.....

Tel No

Fax No

Supply of Equipment for IT Department

Sr. No	Item Name	Specifications/Minimum Requirements	Qty.
01	Intel Nuc	5th Generation Intel® Core™ i7 5557U Processor (4M Cache, up to 3.40 GHz,14Nm) or higher Manufacturer's Original Motherboard with Min 1 Mini HDMI 1.4a and 1 Mini Display Port 1.2 and Onboard RAID 1/0 Option. 8GB DDR3L-1333 (1.35V) 240GB Solid State Drive or higher Intel® Iris Graphics 6000 Series Onboard 7 Channel HD Audio Integrated Gigabit Ethernet (10/100/1000Mbps) & Wireless Module (Min. AC Standard with Bluetooth 4.1 and Intel® Wireless Display support) Standard USB Keyboard and 2-Buttons Optical Mouse with Scroll and Mouse Pad Mini/Tiny PC Chassis (UCFF 4" x 4" Maximum) Chassis should feature	50
02	Laptops (Dell Latitude 15 3000 Series or Equivalent/Better)	Processor: intel® Core™ i7-6500U Processor (4M Cache, 2.50 GHz) Operating System: Windows 10 Pro, 64-bit Graphics: Nvidia® GeForce® GT920M Display: 15.6" FHD (1920 x 1080) Anti Glare (16:9) WLED Dimensions: Height: 0.92" (23.25mm) x Width: 14.96" (380.0mm) x Depth: 10.23" (260.0mm) Memory: 8GB (1x8GB) 1600MHz DDR3L Memory Camera: Yes Battery: 65 Whr 6-cell Li-Ion (Cylindrical) with Express Charge™ Storage: 500GB 7200RPM Hard Disk Drive Weight: 4.54lbs (2.06Kg) I/O Ports: 2x USB 3.0 1x USB 2.0	50

		VGA HDMI RJ-45 Optional Touch Fingerprint Reader SD 3.0 Memory Card Reader Communication: Bluetooth 4.0 + BGN or AC Wlan (Dongle, HDMI- VGA, USB3.0- RJ45 WiDi 5.0	
03	Laptops (Dell Vostro or Equivalent/Better)	Processor: intel® Core™ i5-6200U Processor (4M Cache, 2.30 GHz) Operating System: Windows 10 Pro, 64-bit Graphics: Intel HD Graphics Card Display: 15.6" HD LED (1366x768) (16:9) Dimensions : Height: 0.94" (23.75mm) x Width: 14.96" (380.0mm) x Depth: 10.23" (260.0mm) Memory: 4GB, 1600MHz DDR3L Memory Camera: Yes Battery: 40 Whr 4-cell Li-Ion Storage: 500GB 5400RPM Hard Disk Drive (SATA) Weight: 2.24Kg I/O Ports: 2x USB 3.0 1x USB 2.0 VGA HDMI RJ-45 SD 3.0 Memory Card Reader Wi-Fi: 802.11b/g/n Color: Black	50
04	Multifunction Printers (Hp LaserJet Pro M127fw or Equivalent/Better)	Print, Copy, Fax, Scan Print speed black: Normal: Up to 20 ppm First page out (ready) Black: As fast as 9.5 sec Duty cycle (monthly, A4) Up to 8000 pages	30

		<p>Recommended monthly page volume 250 to 2000</p> <p>Print technology Laser</p> <p>Print quality black (best) Up to 600 x 600 dpi</p> <p>Resolution technology FastRes 600; FastRes 1200</p> <p>Print languages PCLm/PCLmS</p> <p>Display 3.0-in color touch screen</p> <p>Processor speed 600 MHz</p> <p>Wireless capability Yes, built-in WiFi 802.11b/g/n</p> <p>Connectivity, standard Hi-Speed USB 2.0 port built-in Fast Ethernet 10/100Base-TX network port Wireless 802.11b/g/n</p> <p>Memory, standard 128 MB</p> <p>Paper handling input, standard 150-sheet input tray</p> <p>Paper handling output, standard 100-sheet face-down bin</p> <p>Maximum output capacity (sheets) Up to 100 sheets</p> <p>Duplex printing Manual (driver support provided)</p> <p>Media sizes supported A4 A5 B5-Japanese envelopes (ISO DL, C5, B5, Com #10, Monarch #7 3/4) 16K post cards (Standard #10, JIS single and double)</p> <p>Media sizes, custom 76 x 127 to 216 x 356 mm</p> <p>Media types Paper (plain, LaserJet), envelopes, transparencies, labels, postcards</p> <p>Media weight, supported 60 to 163 g/m²</p> <p>Media weights, supported ADF 60 to 90 g/m²</p>	
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05	Photocopier (Canon Image Runner Advance 6575i or Equivalent/Better)	Print Resolution 1200 x 1200 dpi 2400 dpi equivalent x 600 dpi Scan Resolution 600 x 600 dpi Color Scan feature Out Put Cassettes: 11"x17", Legal, Letter, Letter R, Executive, Statement R, Custom Size (51/2"x71/8" to 113/4" x 191/4") Automatic Tray less Duplexing (Up to 11" x 17") USB 2.0 (Host) x2, USB 2.0 (Device) 100 User Inboxes, 1 Memory RX Inbox, 50 Confidential Fax Inboxes Wireless LAN (IEEE 802.1x adapter) 1.45GB RAM or higher Copy, Print (UFR II), Scan, Send, Store Print (PCL5e/6, Adobe® PostScript®)	04
06	UPS (Homage Axiom HAX-5002 or Equivalent/Better)	5000VA / 4200Watts / 48VDC / 220VAC / Pure Sine Wave Capable of starting electric motor 2.5HP Input voltage range 175V - 280VAC (normal range) 125V - 280VAC (generator/wide range) Multi-function LCD with LED indications & beeper alarms Cost-effective as compared to generator	10
07	Server (Data Center) (Lenovo System x 3650-M5 or Equivalent/Better)	Rack Ready 2U Intel Xeon Processor E5-2698 v3 16C 2.3GHz 40MB Cache 2133MHz 135W x1 or equivalent 2U Cable Management Arm (CMA) RAID with 2GB Flash/RAID 5 Upgrade x1 32GB Memory (2Rx4, 1.2V) PC4-17000 2133MHz RDIMM x 8 RAID SAS/SATA Controller x1 Minimum 6x 960GB SSD SATA Multi-Burner x1 Quad Port GbE Adapter x1 2x 10GbE Adapter Minimum 750W AC Power Supply (200-240V) x2 (for redundancy) Power cable for C13 based PDU	02

**Supply of Equipment for IT Department
(Bid Form)**

Sr. No.	List of item	Qty.	Rate	Total Price (inclusive of all taxes)
01	Intel Nuc	50		
02	Laptops (Dell Latitude 15 3000 Series or Equivalent/Better)	50		
03	Laptops (Dell Vostro or Equivalent/Better)	50		
04	Multifunction Printers (Hp LaserJet Pro (M127fw or Equivalent/Better)	30		
05	Photocopier (Canon Image Runner Advance 6575i or Equivalent/Better)	04		
06	UPS (Homage Axiom HAX- 5002 or Equivalent/Better)	10		
07	Server (Data Center) (Lenovo System x 3650-M5 or Equivalent/Better)	02		
TOTAL: _____				
Total In Words: _____				

Company Evaluation Criteria

1. Basic Evaluation

- I. List of Previous/Current customers of related equipment, with contact person and telephone/fax numbers.
- II. Detailed product information
- III. Copy of National Tax Registration Certificate
- IV. Copy of Sales Tax Registration Certificate
- V. Bank letter of financial standing
- VI. An affidavit on Rs 100/- Stamp Paper that currently they are not black listed or de-barred by any Government/Semi-Government Department to participate in bidding and to supply equipment. Failure to submit such affidavit may lead to disqualification.
- VII. Valid Manufacturers authorization letter
- VIII. Detailed item specifications corresponding to the BOQ as given at Annex 'A'
- IX. Detailed project implementation schedule which includes the delivery of items mentioned in the BOQ
- X. Signed and stamped Tender document

2. Detailed Evaluation

(Minimum Passing Score Required is 70 Points)

TECHNICAL EVALUATION CRITERIA FOR TENDER NO# _____ FOR SUPPLY OF EQUIPMENT FOR IT DEPARTMENT			
Name of Item:-			
Specifications are available at Annex-A			
Sr. No	Item Name and Description	Marks	Max Marks
1	Past Performance/Experience of the Bidder (Reg. with GST/NTN)	--	10
1.1	1 – 3 year experience	2	--
1.2	4 – 8 year experience	4	--
1.3	9 – 15 years experience	6	--
1.4	Above 15	10	--
2	Relevant Experience	--	10
2.1	1 – 5 years experience	3	--
2.2	6 – 10 years experience	6	--
2.3	11 and above year experience	10	--
3	Financial Position/ Status	--	10
3.1	Last sales tax paid Form	4	--
3.2	Bank Certificate (satisfactory)	2	--
3.3	Statement Worth (Min 2 m)	4	--
4	After sale Services Available	--	10
5	Technical Evaluation of quoted items	--	60
5.1	Specification attached at Annex-A	30	
5.2	Literature in printed shape attached	2.5	
5.3	Reliability	2.5	
5.4	Delivery schedule as per need	5	
5.5	List of clients / where this equipment delivered	5	
5.6	Satisfactory letter from clients in favour of such equipment	5	
5.7	Guarantee / Warranty (as the case may be)	5	
5.8	Provision of training to concerned user	2.5	
5.9	Free Installation (if required) as per requirement	2.5	
Total		--	100