

**KHWAJA FAREED UNIVERSITY OF ENGINEERING &  
INFORMATION TECHNOLOGY, RAHIM YAR KHAN**

**PROFORMA FOR CHANGE IN CLASS SCHEDULE**

<b>S. NO.</b>	<b>Missed Class (Course Code, Date and Time)</b>	<b>Scheduled Teacher</b>	<b>Alternate Teacher</b>	<b>Alternate Schedule (Date and Time)</b>

**Scheduled Teacher**

\_\_\_\_\_  
Signature, Name and Designation

**Alternate Teacher**

\_\_\_\_\_  
Signature, Name and Designation

**Approved by HOD**

\_\_\_\_\_  
Signature, Name and Designation

**Copy to:**  
Dean of the faculty