



KHWAJA FAREED UNIVERSITY OF ENGINEERING & INFORMATION TECHNOLOGY RAHIM YAR KHAN

One Day Trip

PART-1 TO BE FILLED BY THE VISITING TEAM

1. Nature of Tour:

i. Study

ii. Educational

iii. Recreational

2. Whether tour is part of Syllabi of Degree? YES NO

3. Purpose of Tour:

4. Name of Places to be Visited:

i. _____

ii. _____

iii. _____

5. Date & Day :

i. Date: _____ ii. Day: _____

PART-2

6. Name of Class: _____

7. Name of Department: _____

8. Name of Faculty: _____

9. No. of Students: Male Female Total

10. Teachers accompanying the group as a token of consent:

i. Male (Name & Designation): _____

Signature: _____

ii. Female (Name & Designation): _____

Signature: _____

11. Head of Department:

Recommended

Not Recommended

Name: _____ Signature: _____

PART-3: TRANSPORT OFFICE

12. Type of Vehicle Bus Van Coaster

13. At what Time Transport is required? **From:** _____ **Hrs to** _____ **Hrs** _____

14. Transport Officer /CTO (*For Recommendation*) _____

Name: _____ Signature: _____ Date: _____

PART-4: DSA

Approved <input type="checkbox"/>	Not Approved <input type="checkbox"/>
Observation / Remarks: _____	_____
Signature: _____	Date: _____

PART-4: LIST OF STUDENTS

Sr. No.	Registration No.	Name of Student	Semester	Signature
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